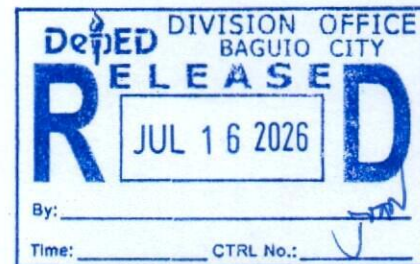




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF BAGUIO CITY



14 July 2026

DIVISION MEMORANDUM

No. 459-2026

**CAPACITY BUILDING FOR SCHOOL DISASTER RISK REDUCTION AND
MANAGEMENT (DRRM) COORDINATORS AND ALTERNATES**

To: Chief Education Supervisors
Public Schools District Supervisor
Public School Heads
All Other Concerned

1. In line with Republic Act No. 10121 and the Department of Education's commitment to strengthening school disaster preparedness, the Schools Division Office of Baguio City, in partnership with the City Disaster Risk Reduction and Management Office (CDRRMO), shall conduct the **Capacity Building for School DRRM Coordinators and Alternates** on **August 5-7, 2026**, at **H100 Ecolodge, Baguio City**. The activity aims to enhance participants' knowledge and skills in disaster preparedness, emergency response, learning continuity, safer learning facilities, and school DRRM planning.
2. This activity specifically aims to:
 - Enhance participants' skills in disaster assessment, data collection, and emergency response;
 - Strengthen coordination among schools, the Schools Division Office, and partner agencies; and
 - Develop and improve School DRRM Action Plans.
3. All schools must send their School DRRM Coordinator or Alternate representative. Kindly confirm attendance through this link <https://tinyurl.com/2026CapacityBuilding> on or before July 24, 2026.
4. A follow-up memorandum will detail the final list of participants.
5. For queries or clarifications, please contact **Mr. Cliftone K. Bangse-il**, Division DRRM Coordinator, through cliftone.bangseil@deped.gov.ph or **Mr. Peterson G. Montemayor**, Admin Support II, through petermon.montemayor@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

SGOD/SMN/DRRM/pgm

ACTIVITY MATRIX

DAY 1

TIME	PARTICULARS	IN-CHARGE
0830H - 0900H	Arrival and Registration	Program Management Team
0900H - 0950H	Opening Program Prayer Welcome Remarks and Message Message Purpose of the Activity Flow of the Activity	ENGR. CHARLES BRYAN C. CARAMÉ, Head, CDRRMO SORAYA T. FACULO PhD, CESO V, SDS, SDO Baguio City CLIFONE K. BANGSE-IL, Division DRRM Coord PETERSON G. MONTEMAYOR, ASII
0950H - 10:10H	Morning Break	
10:00H - 1100H	DRRM Review	CDRRMO
1100H - 1200H	DRRM in the City of Baguio and the process of submission of proposal and the qualified proposals.	CDRRMO
1200H - 1300H	Lunch Break	
1300H - 1430H	Learning Continuity in Emergency	SYDNEY SHAN CARINO, EPS-CID
1430H - 1445H	Afternoon Break	
1445H - 1645H	Learning Continuity in Emergency (Cont.)	SYDNEY SHAN CARINO, EPS-CID
1645H - 1700H	Wrap-up and Daily Evaluation	

DAY 2

TIME	PARTICULARS	RESPONSIBLE
0830H - 0900H	Arrival and Registration	Program Management Team
0900H - 0930H	Recapitulation	Group-in-Charge
0930H - 1030H	Baguio City Response During Emergencies (OCSWDO)	DOLORES S. BUSACAY OCSWDO (For Confirmation)
1030H - 1045H	Morning Break	
1045H - 1215H	Safer Learning Facilities – Overview, Background, and Introduction	PETERSON G. MONTEMAYOR ASII
1215H - 1300H	Lunch Break	
1300H - 1400H	Safer Learning Facilities – Roles and Responsibilities	CLIFONE K. BANGSE-IL, Division DRRM Coord
1400H - 1415H	Afternoon Break	
1415H - 1545H	Orientation on assessment of Major / Minor Repairs	CLIFONE K. BANGSE-IL Division DRRM Coord ENGR. JORDAN B. GAS-IB Education Facilities Division
1545H - 1615H	Question and Answer	
1615H - 1700H	Wrap-up and Daily Evaluation	

DAY 3

TIME	PARTICULARS	Responsible
0830H - 0900H	Arrival and Registration	Project Management Team
0900H - 0930H	Recapitulation	Group-in-Charge
0930H - 1030H	Contingency Plan / Action Plan for the Active Threat / Attacker or Shooter	CLIFONE K. BANGSE-IL Div. DRRM Coordinator
1030H - 1045H	Morning Break	
1045H - 1215H	School DRRM Action Plan	CLIFONE K. BANGSE-IL Div. DRRM Coordinator
1215H - 1300H	Lunch Break	
1300H - 1400H	Workshop on School DRRM Action Plan	CLIFONE K. BANGSE-IL Div. DRRM Coordinator
1400H - 1415H	Afternoon Break	
1415H - 1545H	Presentation of School DRRM Action Plans and Ways Forward	CLIFONE K. BANGSE-IL Div. DRRM Coordinator
1545H - 1700H	Wrap-up and Closing Program Closing Message Awarding of Certificates Closing Remarks	Group-in-Charge ENGR. CHARLES BRYAN C. CARAMÉ Head, CDRRMO Program Management Team NIÑO M. TIBANGAY CES - SGOD

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