



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
MABINI ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Supplier: _____
Address: _____
Tel. #: _____
e-Mail: _____
Date Received by the Supplier: _____

Requesting Unit: MABINI ELEMENTARY SCHOOL
PR No.: PR No.: 2026-06-032
Quotation No.: 2026-06-032
Date: June 24, 2026
ABC: **₱99,000.00**

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.

YOLANDA B. CHAN

Bids and Awards Committee Chairperson

Requirements:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate and PCAB License
3. Income Business Tax Return (for ABC above 500,000.00)
4. Omnibus Sworn Statement (for ABC above 50,000.00)

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within _____ Calendar days
- Price validity shall be period of 30 days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	1,545	piece	Printing of School IDs for learners (Portrait, standard size) and School Personnel (9cm by 13.5cm) - PVC and with lace - inclusive of onsite picture taking - for learners ID: color coded per grade level	45.00		
2	1,965	piece	Printing of Kindergarten Report card and SF9, inclusive of lay out (updated)	15.00		
TOTAL:						
PURPOSE			for identification of learners and printing of school forms			

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

canvassed by: _____

Signature over Printed Name

TIN #



MABINI ELEMENTARY SCHOOL
Leonard Wood Rd., Salud Mitra, Baguio City
Landline: 074-424-6236