



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE OF AWARD

31 July 2026

MR. JONATHAN M. DIAZ

Authorized Representative

REX PRINTING COMPANY, INC.

#84 P. Florentino St., Sta. Mesa Heights

Quezon City, Metro Manila, NCR

Dear Mr. Diaz,

Warm greetings from the Department of Education - Schools Division of Baguio City!

We are pleased to notify you that your bid proposal for the project, **PRINTING AND DELIVERY OF READING MATERIALS FOR KEY STAGE I (KINDERGARTEN TO GRADE 3) LEARNERS** in the amount of **One Million Five Hundred Forty Two Thousand Two Hundred Four Pesos and Thirty Five Centavos (PhP 1, 542, 204.35)** inclusive of appropriate taxes, and fees, has been accepted.

Upon acceptance of this notice, you are hereby required to provide within ten (10) calendar days from receipt of this notice the performance security in the form of cash, managers check or cashier's check or bank guarantee issued by a Universal or Commercial Bank in the amount of Five (5%) percent or Surety Bond issued by a surety or insurance company duly certified by insurance commission as authorized to issue such security amounting to Thirty Percent (30%) of the total contract price.

Failure to provide the performance security within the prescribed timeline shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

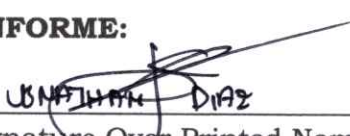
Thank you.

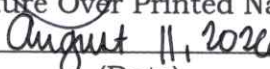
Very truly yours,


SORAYA T. FACULO PhD, CESO V

Schools Division Superintendent

CONFORME:



(Signature Over Printed Name)


(Date)



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Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

**CONTRACT FOR THE PRINTING AND DELIVERY OF READING MATERIALS
FOR KEY STAGE I (KINDERGARTEN TO GRADE 3) LEARNERS
(PO/Contract No. 2026-08-128)**

This **CONTRACT** executed on the 13 AUG 2026 day of August 2026 by and between:

DEPARTMENT OF EDUCATION - SCHOOLS DIVISION OF BAGUIO CITY, a government agency of the Republic of the Philippines, hereinafter called "**the Entity**";

-and-

REX PRINTING COMPANY INC., a corporation duly registered under the laws of the Republic of the Philippines, with principal office at #84 P. Florentino St., Sta. Mesa Heights, Quezon City, Metro Manila, National Capital Region, hereinafter called "**the Supplier**";

WHEREAS, the Entity intends to procure certain goods and services, specifically through Competitive Bidding for the **PRINTING AND DELIVERY OF READING MATERIALS FOR KEY STAGE I (KINDERGARTEN TO GRADE 3) LEARNERS**;

WHEREAS, the Supplier has agreed to supply and deliver the said goods and services and has been awarded the contract for the procurement in the total amount of **One Million Five Hundred Forty Two Thousand Two Hundred Four Pesos and Thirty Five Centavos (Php 1, 542, 204.35)** hereinafter referred to as the "Contract Price."

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree as follows:

1. Unless otherwise stated, terms and expressions used in this Contract shall have the same meanings as those assigned to them in the Conditions of Contract, which form an integral part of this Contract.
2. The following documents as required by the Implementing Rules and Regulations of Republic Act No. 12009 shall form part and be read and construed as integral parts of this Contract, *viz.*:

a. Public Bidding Documents (PBD):

- i. Invitation to Bid;
- ii. Instruction to Bidders;
- iii. Bid Form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted



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(e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

iv. Bid Data Sheet;

v. Schedule of Requirements;

vi. Technical Specifications;

vii. General and Special Conditions of Contract;

viii. Supplemental Bid Bulletins, if any; and 78

ix. Other contract documents that may be required by existing laws and/or the Entity.

b. Winning bidder's bid, including the Eligibility Requirements, Technical and Financial Proposals, and all other documents or statements submitted;

C. Performance Security;

d. Notice of Award of Contract; and the Bidder's Conforme thereto; and

e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBD, such as but not limited to the Notice to Proceed and Warranty Security.

3. In consideration of the **Contract Price of One Million Five Hundred Forty Two Thousand Two Hundred Four Pesos and Thirty Five Centavos (PhP 1, 542, 204.35)**, or such other sums as may be determined in accordance with the terms of the Contract, the Supplier agrees to deliver and perform the items and related services for the **PRINTING AND DELIVERY OF READING MATERIALS FOR KEY STAGE I (KINDERGARTEN TO GRADE 3) LEARNERS** described herein in accordance with the terms and conditions specified in the Contract and its annexed documents.

4. **The DEPARTMENT OF EDUCATION - SCHOOLS DIVISION OF BAGUIO CITY** agrees to pay the above-mentioned sum to the Supplier in accordance with the schedule and manner provided in the Contract;

5. Any dispute, difference, or claim arising out of or relating to this Contract, including its existence, validity, interpretation, breach, or termination thereof, may be submitted to arbitration or other form of alternative dispute resolution in accordance with the applicable law, such as Republic Act No. 9285 (Alternative Dispute Resolution Act of 2004) or Executive Order No 1008, series 1985 (Construction Industry Arbitration Law).

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

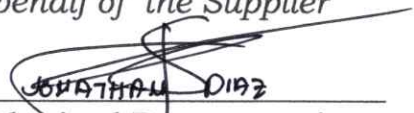


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*For the Procuring Entity
Head of the Procuring Entity*


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

*For the Supplier
Duly authorized to sign the Contract
for and behalf of the Supplier*


Authorized Representative

Signed in the presence of:


JULIET C. SANNAD, EdD
Chief-CID
Witness – Procuring Entity


RAQUEL CABAL
Witness- Supplier



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ACKNOWLEDGMENT

BEFORE ME, A Notary Public for and in the QUEZON CITY,
City/Province of _____, this 13 day of AUG 2026, 20____,
personally appeared the above-named persons who have satisfactorily proven to
me their identity, through their identifying documents written below their names
and signatures, that they are the same persons who executed and voluntarily
signed the foregoing instrument consisting of ____ pages, including this page
where this Acknowledgement is written, which they acknowledged before me as
their free and voluntary act and deed 13 AUG 2026
WITNESS MY HAND AND SEAL this ____ day of [month] [year].

ATTY. RIZAL JOSE P. VALMORES
NOTARY PUBLIC IN QUEZON CITY
NAME OF NOTARY PUBLIC
Notarial Commission No. 003 (2025-2026)
Notary Public for until April 14, 2028
Roll of Attorneys No. VIII-0008500
PTR No. __, [date issued], [place issued]
IBP No. __, [date issued], [place issued]

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Series of 2016



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NOTICE TO PROCEED

MR. JONATHAN M. DIAZ

Authorized Representative
REX PRINTING COMPANY, INC.
#84 P. Florentino St., Sta. Mesa Heights
Quezon City, Metro Manila, NCR

Dear Mr. Diaz,

This refers to our award of contract to your company for **PRINTING AND DELIVERY OF READING MATERIALS FOR KEY STAGE I (KINDERGARTEN TO GRADE 3) LEARNERS** in the amount of **One Million Five Hundred Forty Two Thousand Two Hundred Four Pesos and Thirty Five Centavos (PhP 1, 542, 204.35)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

CONFORME:



(Signature Over Printed Name)
August 14, 2020
