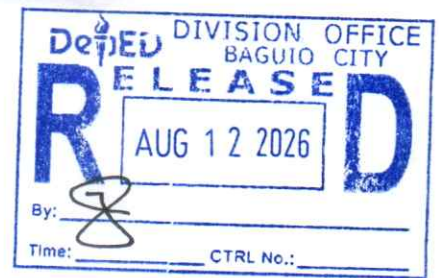




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



11 August 2026

DIVISION MEMORANDUM

No. 504-2026

**ORIENTATION ON THE KAAGAPAY TASKFORCE AND
LAUNCHING OF THE KAAGAPAY TOOLKIT**

To: Asst. Schools Division Superintendent
Chief Education Supervisor- CID
Public Schools District Supervisors
Public School Heads (Elementary and Secondary)
All Others Concerned

1. In line with the Department of Education's commitment to promote learner well-being and child protection, including collaborative support systems, this office shall conduct an Orientation on the Parent Kaagapay Task Force and Launching of the Kaagapay Toolkit on August 13, 2026 from 1:00 pm to 5:00 pm at the SDO Training Center.
2. This activity aims to:
 - a. orient the participants on the Parent Kaagapay Task Force and their roles, responsibilities, and functions in implementing Kaagapay initiatives;
 - b. officially launch the Kaagapay Toolkit as a guide in the implementation of learner support and intervention programs; and
 - c. strengthen coordination among schools and stakeholders in delivering responsive and holistic support services to learners.
3. Participants are the new and re-elected SPTA Presidents of the schools (45-Elementary & 23-Secondary).
4. Please see enclosure 1 for the Matrix of the Activity.
5. For any inquiries, kindly contact Juliet C. Sannad, CID Chief through landline number 6193491.
6. Immediate dissemination of this Memorandum to all concerned is required.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent



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ENCLOSURE 1

MATRIX OF THE ACTIVITY

TIME	ACTIVITY	RESPONSIBLE
1:00- 1:30 PM	Registration	Secretariat
1:30- 2:00 PM	Opening Program Prayer Nationalistic Song	AVP AVP
	Welcome Remarks/ Statement of Purpose	JULIET C. SANNAD, EdD. Chief, Curriculum
	Message	SORAYA T. FACULO PhD, CESO V Schools Division Superintendent
2:00- 2:15 PM	Kaagapay Program (DO No. 2, S. 2026)	NORA D. DALAPNAS Education Program Supervisor
2:15- 2:55 PM	Guidelines on Ensuring A Safe and Monitoring Learning Environment (DO No. 006 s. 2026)	JERRY C. YMSON, EdD. Education Program Supervisor
2:55- 3:35 PM	Parent Kaagapay Task Force	PETER O WASING FPTA President
3:35- 3:50 PM	Health Break	
3:50- 4:25 PM	Walkthrough of the Kaagapay Toolkit	SHERWIN FERNANDO School Head VICTOR FERNANDEZ School Head
4:25- 5:00 PM	Open Forum	EMCEE
	Closing Remarks	NIÑO M. TIBANGAY Chief, SGOD

EMCEE: **Victor Fernandez**
School Head