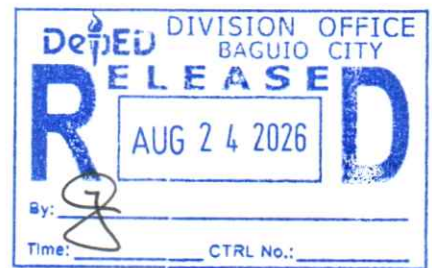




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



24 August 2026

DIVISION MEMORANDUM
 No. 544-2026

**GENDER-RESPONSIVE MEETING AND WORKSHOP FOR THE SCHOOL
 SAFETY DRILL AT BAGUIO CITY HIGH SCHOOL**

To: Chiefs, Functional Division
 Public Elementary and Secondary School Heads
 SDO Personnel
 All Others Concerned

1. The Department of Education is committed to ensuring that schools remain safe, secure, and conducive to learning. In view of the need to strengthen the preparedness and response capabilities of schools against potential threats and emergencies, the Schools Division Office of Baguio City, in coordination with the concerned partner agencies, shall conduct a Simulation Exercise planning and workshop for School Safety on **August 25, 2026 (8:30am)** at the SDO Training Hall 2, Schools Division Office of Baguio City.

2. The activity aims to provide the school and its personnel with an opportunity to assess the effectiveness of existing emergency and security protocols and to strengthen coordination with law enforcement, emergency responders, and other partner agencies.

3. The participants for the activity are as follows:

Functional Division	No. of Pax
Baguio City Police Office	5
National Police Commission	2
City Disaster Risk Reduction and Management Office	3
City Engineering Office - Traffic	2
Public Order and Safety Division	2
Parent-Teacher Association	2
Persons with Disability Affairs Office	2
City Health Office	2
Baguio City Association of Private Schools	2
City Social Welfare and Development Office	2
Baguio City High School	2
SDS	1
ASDS	1
Chief, SGOD	1
Chief, CID	1
PSDS in Charge of District 3	1
SGOD-EPS	1
SMN – SEPS	1
DRRM	2



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Functional Division	No. of Pax
SHN	1
Youth Formation	1
Legal Unit	1
Admin Officer V	1
Secretariat	1
TOTAL	40

4. School Heads are highly encouraged and most welcome to join the morning planning session. Their participation will provide an opportunity to meet and interact with the partner agencies that may provide valuable assistance and support in the conduct of similar drills and, more importantly, during actual emergencies in their respective schools. Their participation will also provide them with a better understanding of how the exercise is conceptualized, planned, coordinated, and prepared prior to the actual conduct of the drill.

5. For queries or clarifications, please contact Cliftone K. Bangse-il, PDOII – DRRM.

6. Immediate dissemination and compliance of this Memorandum is desired.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent