



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Procurement Project:	PROCUREMENT OF MEALS AND SNACKS FOR THE CONDUCT OF REGULAR MEETING OF DIVISION GAD FOCAL POINT SYSTEM		
Quotation No.:	2026-08-098	Date:	8/5/2026
PR Number:	2026-08-139	ABC:	10,000.00
Supplier: _____		Telephone No.: _____	
Address: _____		e-mail Address: _____	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **11 AUG 2026 09:00 AM**

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

SAMUEL T. EGSAEN JR. EdD, CESO VI
Chairperson, Bids and Awards Committee

REQUIREMENTS:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement if above 50,000.00
- Income/Business Tax Return 500,000.00 and above
- PLEASE write the UNIT PRICE and TOTAL PRICE

NOTE:

- *Submit RFQ together with the requirements.
- *All entries must be typewritten or legibly written.
- *Delivery period: As scheduled.
- *Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	10	pax	Regular Meeting of Division GAD Focal Point System TENTATIVE SCHEDULE: 29 September 2026 AM Snack: Fresh Lumpia, 1 large orange Lunch: 1 cup rice, beef bulalo with beans, potato, corn, chinese pechay, fried fish and buko pandan	500.00		
2	10	pax	Regular Meeting of Division GAD Focal Point System TENTATIVE SCHEDULE: 10 December 2026 AM Snack: 1 slice of maja blanca (4 x 4), sliced fruits Lunch: 1 cup rice, 1 fried chicken quarter leg, sipo egg (creamy vegetable with at least 2 sipo egg per serving), soup, vegetable salad with sauce / dressing	500.00		
TOTAL						
			OTHER REQUIREMENTS	CAN COMPLY	CANNOT COMPLY	
			Management or Personnel 1. Personnel trained and capable of supervising the services provided. 2. Should be courteous and ready to attend the needs of the participants if requested.			
			Lunch and Snacks: 1. Lunch is served hot, following the menu. 2. Should be with complete condiments. 3. Of good quality and quantity. Should be fresh. Meat should not be frozen for a long time.			

			OTHER REQUIREMENTS	CAN COMPLY	CANNOT COMPLY	
			Utensils: 1. Plates should be clean / dry and spoons should be sterilized. Use of plastic cutlery is not allowed. 2. With table napkins provided during the whole duration of activity.			
			Serving: Assisted Buffet			
			Place of Delivery: Department of Education - Schools Division of Baguio City, Conference Hall, No. 82 Military Cut Off			

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN: _____

Date: _____

Canvassed by: _____



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: baguio.city@deped.gov.ph



DepEd Tayo Baguio City



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