



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OF BAGUIO CITY  
**DONTOGAN ELEMENTARY SCHOOL**

**REQUEST FOR QUOTATION**

Supplier: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

Requesting Unit: Dontogan Elementary School  
 PR No.: 2026-08-031  
 Quotation No.: 2026-08-031  
 Date: August 26, 2026  
 ABC: Php 260,172.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **August 29, 2026@9:00AM.**

**LEEANN C. NEAD**

Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within the scheduled dates & time.
- ✓ Price validity shall be for a period of 30 Calendar Days.

| Item No. | Qty. | Unit | Item Description                                                                                                                    | Unit Price | Total Price |
|----------|------|------|-------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|
| 1        | 219  | pax  | <b>Catering Services for the Provision of Hot Meals for 54 Feeding Days (September – December 2026)</b>                             |            |             |
|          |      |      | Delivery schedule: three (3) days a week throughout the duration of the 54-day feeding period based on the attached SBFP cycle menu |            |             |
|          |      |      | Payment scheme: on a monthly basis, according to the number of meals delivered, inspected, and accepted in school                   |            |             |
|          |      |      | <b>** Meals shall be prepared in accordance to applicable food safety and sanitation standards</b>                                  |            |             |
|          |      |      |                                                                                                                                     |            |             |
|          |      |      |                                                                                                                                     |            |             |

Purpose: Procurement of catering services for the provision of hot meals for the implementation of the 2026 School-Based Feeding Program (SBFP)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 TIN

\_\_\_\_\_  
 Tel. No. / Date

**Canvassed by:**



**Address:** Purok 2, Km. 6, Sto. Tomas Rd., Brgy. Dontogan, Baguio City  
**Telephone Number:** (074) 422-5095  
**E-mail Address:** [dontoganes@gmail.com](mailto:dontoganes@gmail.com) / [136384@deped.gov.ph](mailto:136384@deped.gov.ph)  
 DepEd Tayo Dontogan ES



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**CYCLE MENU PLAN FOR HOT MEALS AND NFP COMBINATION  
(ELEMENTARY)**

| 20-Day Cycle Menu  |                 |                       |                               |                                  |                                         |         | REMARKS                                                                                                                                             |
|--------------------|-----------------|-----------------------|-------------------------------|----------------------------------|-----------------------------------------|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| WEEK               | DAY 1           | DAY 2                 | DAY 3                         | DAY 4                            | DAY 5                                   | AVERAGE |                                                                                                                                                     |
| 1                  | Menu            | Wafer (Chocolate) 60g | Tindlang Manok                | Ginulay na Mais at Malunggay     | Iron-Fortified Rice (250g)              |         | Savings of P1.32 was accumulated and carried over to Week 2.                                                                                        |
|                    | Calories (kcal) | 275                   | 212                           | 135                              | 900                                     | 365.4   |                                                                                                                                                     |
|                    | Cost (Php)      | 22.00                 | 31.88                         | 14.37                            | 22.00                                   | 108.68  |                                                                                                                                                     |
| 2                  | Menu            | Nutricookies 60g      | Pineapple Chicken Tenders     | Malunggay Pancake                | Chicken Gilinging with Mixed Vegetables |         | The P1.32 savings from Week 1 was used to offset the week's excess cost of P0.23, leaving a remaining balance of P1.09.                             |
|                    | Calories (kcal) | 275                   | 342                           | 127.8                            | 900                                     | 1,896   |                                                                                                                                                     |
|                    | Cost (Php)      | 22.00                 | 24.24                         | 21.82                            | 22.00                                   | 110.23  |                                                                                                                                                     |
| 3                  | Menu            | Vegetable Tempura     | Cereal (Chocolate) 70 grams   | Chicken Liver Adobo              | Iron-Fortified Rice (250g)              |         | The remaining P1.09 balance from Week 2 was applied to partially cover the week's excess cost of P1.18, resulting in a balance adjustment of P0.09. |
|                    | Calories (kcal) | 182                   | 285                           | 204                              | 900                                     | 1,725   |                                                                                                                                                     |
|                    | Cost (Php)      | 14.97                 | 22.00                         | 26.09                            | 22.00                                   | 111.18  |                                                                                                                                                     |
| 4                  | Menu            | Chicken Lumpia        | Monggo Guisado with Malunggay | Sweet and Sour Chicken Meatballs | Iron-Fortified Rice (250g)              |         | The P0.09 balance adjustment from Week 3 was fully offset by the P0.09 savings accumulated during Week 4.                                           |
|                    | Calories (kcal) | 157                   | 137                           | 290                              | 900                                     | 1,759   |                                                                                                                                                     |
|                    | Cost (Php)      | 15.29                 | 20.17                         | 30.45                            | 22.00                                   | 109.91  |                                                                                                                                                     |
| Budget for 20 Days |                 |                       |                               |                                  |                                         | 440.00  |                                                                                                                                                     |
| Savings:           |                 |                       |                               |                                  |                                         | 0.00    |                                                                                                                                                     |

Submitted by:

Noted by:

Recommending Approval:

Approved by:

  
CYNTHIA MACADAWAN  
SOD School Fiscal

  
NIÑO M. TIBANGAY, PHD  
Chief- SGOD

  
SAMUEL TEGSAEN JR. EdD, CESO VI  
Assistant Schools Division Superintendent

  
SORAYA MACAULO, PHD, CESO V  
Schools Division Superintendent