



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Quezon Hill Elem School
Mallare St., Quezon Hill, Baguio City
REQUEST FOR QUOTATION



Standard Form No.:SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier: _____

Address: _____

Telephone No.: _____

e-Mail: _____

Date received by the Supplier: _____

Requesting Unit: Quezon Hill Elem. School

PR No.: 2026-08-056

Quotation No.: 2026-08-056

Date: August 24, 2026

ABC: Php55,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 27, 2026.

Romana K. Tuaca
ROMANA K. TUACA

Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 120 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	55	pax	Meals and snacks (AM snacks, Lunch, PM snacks) for 2 days INSET		
			inclusive of drinking water		
			inclusive of overflowing coffee with sugar, creamer and cups and inclusive of tissue and trash bags		

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by:

Antonino Longboan
Admin Aide