



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotations

Supplier: _____ Requesting Unit: **JOSEFA CARIÑO ES**
 Address: _____ PR No.: 2026-09-005
 Telephone No.: _____ Quotation No.: 2026-09-005
 e-Mail: _____ Date: September 30, 2026
 Date received by the Supplier: _____ ABC: **Php 65,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **October 8, 2026**.

Rosario R. Cawilan

ROSARIO R. CAWILAN
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within **7** Calendar Days.
- ✓ Price validity shall be for a period of **30** Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	34	ream	Laminating Film, legal, 125 mic		
2	2	unit	Printer, Multifunction Inkjet, Borderless Printing, Print-Scan-Copy		
3	7	unit	Laminating Machine, A3 size		
			~NOTHING FOLLOWS~		
TOTAL					

Purpose: Procurement of various office supplies and semi-expendable equipment for the creation of learning materials.

Additional Notes:

1. Supplier shall deliver the item to the school within the delivery period.
2. Supplier can attach picture or indicate brand of the offered item.
3. Bidders may submit their quotations through email: **136385@depd.gov.ph**



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN

Date/Telephone No.

Canvassed by:

Canvasser