Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

DepED DIVISION OFFICE BAGUIO CITY
RELEASED
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By:
Time: CTRL No.:

September 14, 2026

DIVISION MEMORANDUM
NO. 610-2026

DIVISION FEDERATION SUPREME SECONDARY LEARNER GOVERNMENT (DFSSLG) LEADERSHIP AND CHARACTER DEVELOPMENT JOURNEY IN LEADERSHIP, INTEGRITY, FAITH AND EXCELLENCE

To : Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public School Heads
Division Learner Government SSLG Teacher-Advisers & Officers
All Others Concerned

1. This Office, in partnership with Every Nation Campus Baguio City, will conduct a leadership training entitled *"Division Federation Supreme Secondary Learner Government (DFSSLG) Leadership and Character Development Journey in Leadership, Integrity, Faith and Excellence"*) for student leaders. The activity, scheduled on **September 19 and 26, 2026**, **October 3, 10, 17, and 28, 2026**, at the SDO Baguio City 3rd Floor Training Hall, focuses on strengthening leadership and character through the development of integrity, faith, excellence, and responsible leadership, while equipping student leaders to lead with purpose, uphold strong values, and inspire positive change in their peers and school communities.

2. The objectives of the activity are as follows:

a. Strengthen leadership skills by developing the participants' capacity to lead with purpose, responsibility, and confidence.
b. Develop character and integrity by deepening their commitment to faith, ethical decision-making, accountability, and service.
c. Promote excellence in leadership by inspiring student leaders to become positive role models who create meaningful impact in their peers and school communities.

3. The following documents are enclosed for reference:
a. Enclosure No. 1: List of participants
b. Enclosure No. 3: Parental Consent Form
c. Enclosure No. 4: Learner Consent, Waiver, Indemnity and Release

4. Teaching and non-teaching participants are entitled to corresponding service credits, subject to the usual accounting and auditing rules and regulations in accordance with DepEd Order No. 53, s. 2003, and other related issuances governing the grant of service credits.

Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
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Email Address: baguio.city@deped.gov.ph
DepEd Tayo Baguio City
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5. For queries and concerns, kindly contact Julie-Abegail Loy C. Martillana or Ron Bixby A. Pedronio, Division Youth Formation Coordinators thru (074) 665-1231 youthformationbaguiocity@gmail.com.

6. Immediate dissemination of this memorandum is desired.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

SGOD/NMT/rbap

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QUEZON HILL NATIONAL HIGH SCHOOL	
1. Princess Kristine R. Benitez 2. Axel Jhon Galano 3. Ethan O. Arciaga	President Vice President Secretary
ADIWANG INTEGRATED SCHOOL	
1. Keira Rose D. Marrero 2. Hannah Lorhein P. Tamayo 3. Wylee Zenith D. Garcia	President Vice President Secretary
CRYSTAL CAVE INTEGRATED SCHOOL	
1. Jaynica Jhem P. Sabas 2. Yeesha O. Dela Cruz 3. Alexander Freeman A. Julian	President Vice President Secretary
BAKAKENG NATIONAL HIGH SCHOOL	
1. Mysty Mahan O. De Juan 2. Drilan Kylle E. Mateo 3. Vhirleen Grail D. Tambol	President Vice President Secretary
HAPPY HOLLOW NATIONAL HIGH SCHOOL	
1. Kynsha L. Wansi 2. Jasmine B. Esteban 3. Zrizee Aluyen	President Vice President Secretary
IRISAN NATIONAL HIGH SCHOOL	
1. Alyza Sherene D. Laño 2. Kriston P. Pag-a 3. Marivic Andrei M. Peypeyan	President Vice President Secretary
SAN VICENTE NATIONAL HIGH SCHOOL	
1. Juillet Carmen D. Lacmaan 2. Sean Kristoffer C. Lingayo 3. Shanelle P. Fagyan	President Vice President Secretary
MAGSAYSAY NATIONAL HIGH SCHOOL	
1. Dean Avree R. Gatlec 2. Alexander P. Wakat 3. Angela Nicole V. Leonem	President Vice President Secretary
PINES CITY SENIOR HIGH SCHOOL	
1. Kyle Ethan D. Aben 2. Reisha Rhys F. Ramos 3. Eloissa Mae G. Aguimbag	President Vice President Secretary

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ENCLOSURE NO. 1: LIST OF PARTICIPANTS

A. LIST OF LEARNERS

NAME	DESIGNATION
BAGUIO CITY HIGH SCHOOL	
1. Zheanne Avery D. Ramirez	President
2. Erwin Daniel B. Coga-ay	Vice President
3. Hannah Mae O. Batoon	Secretary
GUISAD VALLEY NATIONAL HIGH SCHOOL	
1. Bernice Joy S. Servito	President
2. Janina Rose P. Manayon	Vice President
3. Gabrielle Carixx B. Bistayoc	Secretary
PINGET NATIONAL HIGH SCHOOL	
1. Dhiane S. Claveria	President
2. Nightingale S. Pudsok	Vice President
3. Klerhol P. Cabinto	Secretary
PINES CITY JUNIOR HIGH SCHOOL	
1. Veenuz Lei B. Bumaltao	President
2. Lhiane A. Moreno	Vice President
3. Dylan Miel Lopez	Secretary
RIZAL NATIONAL HIGH SCHOOL	
1. Yvone P. Cawayan	President
2. Hannah Rebekah T. Domirez	Vice President
3. Charisse Maureen A. Molintas	Secretary
BAGUIO CITY NATIONAL SCIENCE HIGH SCHOOL	
1. Paula Lourdes D. Abuab	President
2. Ainz Kherzen C. Colas	Vice President
3. Margarette Aleahann R. Abalos	Secretary
FORT DEL PILAR NATIONAL HIGH SCHOOL	
1. Jeseli Glenn P. Dakiwas	President
2. Miziel Reine D. Gatchallan	Vice President
3. Leanie May B. Cabigat	Secretary
JOAQUIN SMITH NATIONAL HGIH SCHOOL	
1. Richell G. Edic	President
2. Pola Trisha G. Tuquero	Vice President
3. Grayson O. Liggayu	Secretary

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ROXAS NATIONAL HIGH SCHOOL	
1. Glenn Carl G. Mejia	President
2. Jannielle T. Quipot	Vice President
3. Daphne Jay C. Gomez	Secretary
SANTO TOMAS NATIONAL HIGH SCHOOL	
1. Ayesha Yvon F. Bautista	President
2. Janella Rhiz A. Lang-ay	Vice President
3. Kent Daren W. Nacnas	Secretary
HILLSIDE NATIONAL HIGH SCHOOL	
1. Kheizilyn Hannah F. Tabec	President
2. Alicia S. Gumilab	Vice President
3. Franceesca Moroda	Secretary

B. Technical Working Group

NAME	DESIGNATION
JULIE-ABEGAIL LOY C. MARTILLANA	Project Development Officer I-YF
RON BIXBY A. PEDRONIO	Project Development Officer I-YF
10 EVERY NATION CAMPUS MEMBERS	Speakers and Facilitators

PARENTAL CONSENT

I, _____, as the parent or legal guardian of _____, hereby acknowledge that I have been informed of the details of the conduct of the **"Division Federation Supreme Secondary Learner Government (DFSSLG) Leadership and Character Development Journey in Leadership, Integrity, Faith and Excellence")** that will be held on **September 19 and 26, 2026**, **October 3, 10, 17, and 28, 2026**, 8:00am to 4:00pm at the SDO Baguio City 3rd Floor Training Hall SDO Baguio City**.**

I understand that my child's in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child at risk of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team.

Voluntary Participation

I acknowledge that my child's participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawing participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible transmission of any communicable disease to my child/ren, and to the members of my household, I freely assume the said risk and I permit my child/ren to attend this activity.

Exclusion (Limitations/Ineligibility)

I am aware that symptoms of any communicable disease include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of those symptoms and is in good health. I will not allow my child to physically go to the event if my child or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members test positive for any communicable disease. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and community.

Documentation

I confirm that I give full permission to any recording or picture taken of my child during the conduct of this event and to use some or all my child's images/

contribution/ performance in any publication (including electronic publications such as film or website) created by or for the Department of Education (DepEd) – Schools Division of Baguio City official platforms.

Confidentiality

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Republic Act 10173, Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity is analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to DepEd.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge all claims, causes of action, damages, and rights against the school/division and its personnel as well as officials and personnel of the Department of Education SDO Baguio City relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity. I also attest that I had sought the views of my child, and he/she has expressed a willingness to participate in the activity.

CONTACT DETAILS FOR QUESTIONS OR PROBLEMS

For any concerns or clarification, you may contact the SDO Baguio City, SGOD-YF through the email address youthformationbaguiocity@gmail.com/ julieabegail.martillana@deped.gov.ph or through telephone number 09301857190.

Signature of Parent/Guardian over Printed Name	Contact Details (Mobile Number)
Name of Child/ren	Date

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LEARNER CONSENT, WAIVER, INDEMNITY and RELEASE

(To be completed by the Learner)

I, _____, agreed to participate with the consent of my parents and/or legal guardian in the **"Division Federation Supreme Secondary Learner Government (DFSSLG) Leadership and Character Development Journey in Leadership, Integrity, Faith and Excellence")** that will be held on **September 19 and 26, 2026**, **October 3, 10, 17, and 28, 2026**, 8:00am to 4:00pm at the SDO Baguio City 3rd Floor Training Hall SDO Baguio City**.**

I agree to give permission to the **Department of Education (DepEd) – Schools Division of Baguio City – Youth Formation** and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in at the event and location stated above, to be used for the communications and various public campaigns of the Department be it in print, broadcast and/or electronic media.

I have read and understood the accompanying letter and information leaflet. For things I do not understand, I will ask my Parent/Guardian to clarify the objective of the activity for me.

I know the purpose of the project/activity and the part I will be involved in. I know that DepEd and its representative are not allowed to use the information about me in any form that might harm my rights and well-being.

_____ Name of Learner	_____ Name of School
_____ Age	_____ Date

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