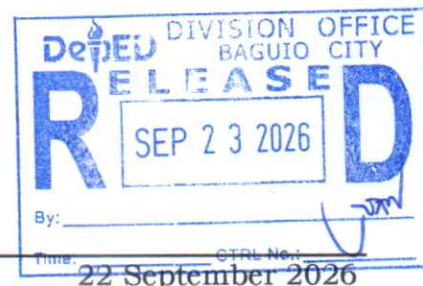




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



DIVISION MEMORANDUM

No. 632-2026

**CAPACITY-BUILDING WORKSHOP ON THE PROGRAMS, PROJECTS,
AND ACTIVITIES OF THE KAAGAPAY TASK FORCE**

To : Asst. Schools Division Superintendent
Chief Education Supervisor-CID
Public Schools District Supervisors
Public School Heads (Elementary and Secondary)
All Others Concerned

1. Pursuant to the Department of Education's issuance of DepEd Memorandum No. 2, s. 2026, on the Implementing Guidelines of the Kaagapay Program: Empowering the School Community for Values Formation, Learning Support, and in line with the provisions of DepEd Order No. 40, s. 2012 (DepEd Child Protection Policy), and related issuances on child protection and learner welfare, this Division hereby announces the conduct of the **Capacity-Building Workshop on the Programs, Projects, and Activities of the Kaagapay Task Force on September 28, 2026**, from 8:00 am to 12:00 noon at the PFVR Gymnasium, Military Cutoff Rd, Baguio City.
2. This activity aims to:
 - a. provide participants with an overview of the Kaagapay Task Force, including its mandate, vision, mission, functions, programs, projects, and activities;
 - b. strengthen the capacity of parents and school administrative officers in supporting and implementing said programs; and
 - c. identify areas for coordination between the school and its parent-partners in carrying out the Task Force's activities.
3. Participants are School Administrative Officer II and PTA Presidents of the schools (45 Elementary & 23 Secondary), Chief-1, EPS-1, SocMob-1, Resource Speakers/TWG-4.
4. Please see enclosure 1 for the Matrix of the Activity.
5. In support to the Circular Economy Program of the City Government of Baguio, participants are encouraged to bring their own tumblers.
6. For any inquiries, kindly contact Juliet C. Sannad, CID Chief through landline number 6193491.
7. Immediate dissemination of this Memorandum to all concerned is required.

SORAYA T. PACULO PhD, CESO V
Schools Division Superintendent



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ENCLOSURE 1

CAPACITY-BUILDING WORKSHOP ON THE PROGRAMS, PROJECTS,
 AND ACTIVITIES OF THE KAAGAPAY TASK FORCE

ACTIVITY MATRIX

Time	Session / Activity	Resource Person / Facilitator
8:00 – 8:15 am	Registration & Preliminaries (Roll Call, Opening Prayer, Nationalistic Song)	Secretariat / Facilitator
8:15 – 8:30 am	Welcome Remarks & Statement of Purpose	JULIET C. SANNAD EdD Chief, CID
8:30 – 8:45 am	Inspirational Message	SORAYA T. FACULO PhD, CESO V Schools Division Superintendent
8:45– 9:15 am	Overview of the Kaagapay Task Force – Mandate, Vision, Mission, Functions, Programs, Projects & Activities	PETER O. WASING National PTA Chairperson-CAR
9:15– 10:15 am	Strengthening Families Through Responsible Parenting	DR. VICENIA S. BALAJO
10:15– 10:30 am	Morning Break/Snacks	
10:30 – 11:15 am	Workshop: PPA Review & Action Planning	BRENDALEE C. AWINGAN - PSDS JAYREROSE S. GUEVARA - PSDS VICTOR A. FERNANDEZ - SH
11:15 – 11:45 am	Presentation of Group Outputs & Critiquing	
11:45 – 12:00 am	Synthesis & Closing	SHERWIN L. FERNANDO - SH
12:00 noon	Lunch	

Facilitator: **Nora D. Dalapnas**
 EPS