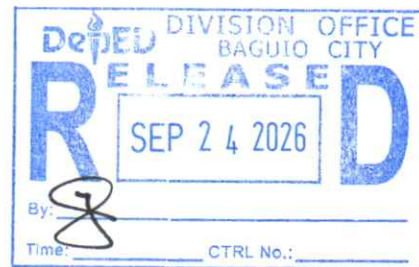




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



September 24, 2026

DIVISION MEMORANDUM

No. **635-2026**

**ORIENTATION ON SAFETY PROTOCOLS, KHAN ACADEMY, SHS
RECOGNITION REQUIREMENTS AND REGULATORY COMPLIANCE**

To : Chief Education Supervisors
Public Schools District Supervisors
Private School Principals/ Administrators
All Others Concerned

1. The Schools Division Office of Baguio City, through the School Management, Monitoring and Evaluation (SMME) Unit, shall conduct an **Online Orientation on Safety Protocols, Khan Academy, SHS Recognition Requirements and Regulatory Compliance on September 30, 2026, at 9:00 AM onwards.**

2. The orientation aims to enhance the capacity of private schools to effectively implement safety protocols, utilize Khan Academy as a learning resource, comply with SHS recognition requirements, and adhere to applicable regulatory policies, standards, and procedures.

3. The online orientation shall be conducted through **Zoom** with the following details:

Zoom Link: <https://tinyurl.com/59jhawjs>

Meeting ID: 833 5470 5711

Passcode: 9jsAXs

4. The following topics shall be discussed:

Topics	Resource Person
Safety Protocol	Niño M. Tibangay, CES , Chief, SGOD
Khan Academy	Mary Jane N. Malihod , EPS
Regulatory Services	Arlani B. Buccat , EPS II
SHS Application for Recognition	Mary Jane N. Malihod , EPS - TLE/TECHVOC Francisco C. Copsiyan EPS- SHS Coordinator Marilyn S. Api-it EPS – Private School In-Charge

5. Attendance of **at least one authorized representative from each of the 84 Private Schools** is required, **preferably the School Head/Administrator**. If the School Head/Administrator is unavailable, a representative duly designated by the School Head/Administrator shall attend and participate in the orientation.
6. For questions and/or concerns, kindly contact Arlani B. Buccat through 074 4466738.
5. Immediate dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent