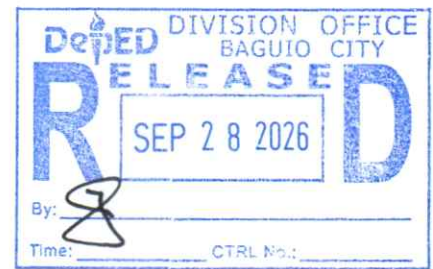




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



28 September 2026

DIVISION MEMORANDUM

No. 641-2026

**CONDUCT OF SCHOOL LEARNING ACTION CELLS (SLAC) SESSIONS ON INCLUSIVE
EDUCATION – SPECIAL NEEDS EDUCATION AND INDIVIDUALIZED EDUCATION
PLANS FOR LEARNERS WITH DISABILITY**

To: Asst. Schools Division Superintendent
Chief ES, Curriculum Implementation Division
Public Schools District Supervisors
School Heads
Others concerned

1. The Schools Division Office of Baguio City, through the Curriculum Implementation Division, recently simultaneously conducted capacity-building activities for teachers on **Special Needs Education (SNED) program content and pedagogical approaches** and **Individualized Education Program (IEP) orientation-workshops** on September 2-4, 2026, facilitated by the Division SNED Program Technical Working Group and IEP Coaches from the Baguio City SPED Center.
2. In support of the continuing professional development of teachers and the wider dissemination of the learning gained from these activities, all schools are directed to conduct **two (2) School Learning Action Cell (SLAC) sessions** focusing on policy and disability awareness and the development and implementation of IEPs.
3. The SLAC sessions shall provide the teachers who participated in the recent Division capacity-building activities with an opportunity to share and echo their learning, insights, and strategies with their colleagues. These school-based sessions are expected to result not only in increased awareness but also in school-level commitments and practical actions toward creating a more inclusive learning environments.
4. Session 1 shall focus on **Republic Act No. 11650**, or the Inclusive Education Act, particularly the right of every learner with disability to education and the provision of appropriate support and reasonable accommodation. It shall also include a **walk-through of the Universal Design for Learning (UDL) Framework**, an approach that provides multiple ways for learners to engage, access information, and demonstrate learning, as well as sharing of **practical classroom strategies for supporting learners with EBD, ADHD, and autism** that promote participation and access to learning.
5. Session 2 shall focus on the **Individualized Education Plan (IEP)**, including its purpose, essential components, development process, and implementation. The session shall emphasize that teachers in general education settings have an important role in the development and implementation of IEPs for LWDs, particularly in identifying learner



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

needs, contributing relevant information, implementing agreed interventions and accommodations, monitoring learner progress, and collaborating with other members of the school IEP team.

6. The school head shall lead and ensure implementation of the two SLAC sessions. The school SNED coordinator shall assist the school head in the planning, documentation and monitoring of the SLAC sessions. Schools may coordinate with the Division SNED Program Focal Person for clarification and technical assistance relative to the implementation of the activities.

7. An online monitoring tool shall be accomplished by the SNED Coordinator which include, as applicable, the status of each SLAC session, date of conduct, number of participants, topics covered and other relevant implementation details. It shall also include the monitoring of the IEPs developed for each of their learners with special needs.

8. Maximizing school-based professional development through SLACs shall enable the SNED program and inclusive education awareness campaign to reach more teachers and facilitate wider access to practical strategies for supporting learners with disabilities.

9. For dissemination and compliance.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

SAMUEL T. EGSAEN JR. EdD, CESO VI
Asst. Schools Division Superintendent
Officer-in-Charge