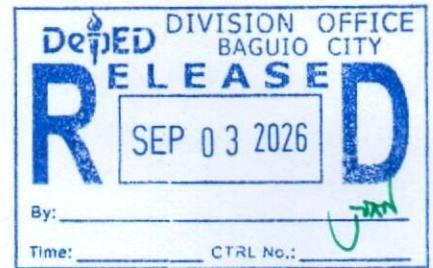




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



September 2, 2026

DIVISION MEMORANDUM

No. **572-2026**

**UPSKILLING OF ASATIDZ ON INSTRUCTIONAL STRATEGIES CUM
INSTRUCTIONAL MATERIAL PREPARATION**

To: Chief ES, Curriculum Implementation Division
Public Schools District Supervisor
School Heads -MEP Implementing Schools
Others concerned

1. This Office through the Curriculum Implementation Division will conduct an upskilling of asatidz on instructional strategies cum instructional materials preparation on September 7-8, 2026 at Mabini Elementary School Social Hall.
2. The activity aims to:
 - a. Enhance the competence of asatidz in developing quality, contextualized, and culturally responsive instructional materials aligned with the Revised K to 10 curriculum and the Madrasah Education Program.
 - b. Improve the instructional strategies of asatidz through the use of effective, learner-centered, and inclusive teaching approaches that promote active engagement and meaningful learning among Muslim learners.
 - c. Strengthen the instructional preparation skills of asatidz to maximize allotted preparation time and support effective lesson planning, delivery, and assessment in Madrasah education classes
3. Attached are the following enclosures:
 - a. Enclosure 1: List of Participants
 - b. Enclosure 2: Training Matrix
4. For inquiries and clarifications please contact **JULIET C. SANNAD EdD**, Chief Education Supervisor- CID through the office phone number 619-3491.
5. Immediate and wide dissemination of this memorandum is desired.

SORAYA T. PACULO PhD, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Enclosure 1 to Division Memorandum _____

LIST OF PARTICIPANTS

SCHOOL	NUMBER OF PARTICIPANTS		
	ASATIDZ	SCHOOL HEAD	MASTER TEACHER, MEP COORDINATOR
Aguinaldo Elementary School	9	1	1
Baguio Central School	7	1	2
Crystal Cave Integrated School	3	1	1
Elpidio R. Quirino Elementary School	1	1	1
Josefa Carino Elementary School	9	1	1
Lucban Integrated School	2	1	2
Mabini Elementary School	3	1	1
Magsaysay Elementary School	2	1	2
Manuel A. Roxas Elementary School	7	1	1
Rizal Elementary School	1	1	13
Facilitators, Speakers, Support Staff			4
Total	44	10	17



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Enclosure 2 to Division Memorandum _____

TRAINING MATRIX
September 7-8, 2026

Day and Time	Durati on	Session	In-Charge
Day 1 (September 7, 2026) (participants are the asatidz, Master Teachers, School Heads,			
08:00 am – 08:30 am	30mi ns	Registration	TWG
08:31 am – 09:00 am	29 mins	Opening Program a. Pambansang Awit b. Ecumenical Prayer c. DepEd Quality Policy Statement Welcome & Statement of Purpose Message	Audio-Visual Presentation Juliet C. Sannad, EdD CID – Chief Education Supervisor Soraya T. Faculo PhD, CESO V Schools Division Superintendent
09:01 am – 10:00 am	59 mins	Session 1 Roles of Schools Heads/MEP Coordinators in MEP Implementation	Rosie Beel A. Marzo PSDS/MEP Focal Person
10:01 am – 10:15 am	14mi ns	Health Break	
10:16-12:00nn	1 hour 44mi ns	Session 2 Awareness on Muslim Culture	Mark T. Malidom Teacher Mabini Elementary School
12:01 nn – 01:00 pm	59 mins	Lunchbreak	
1:01 pm – 2:00 pm	59 mins	Session 3 Lesson Planning	Rosie Beel A. Marzo PSDS/MEP Focal
2:01 pm – 3:00 pm	59 mins	Session 4 Assessment	Lourdes B. Lomas-e PSDS/ MEP Co-Focal
03:01 pm – 03:15 pm	14mi ns	Health Break	
03:16 pm – 05:00 pm	1h 44mi ns	Session 5 Project HARF	Benson B. Moga Master Teacher II Aguinaldo Elementary School



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Day 2 (September 8, 2026) (only the asatidz , School Coordinator, and Master Teachers are the participants)			
08:00 am – 08:30 am	30m	Registration & Preliminaries	Secretariat
08:31 am – 10:00 am	1 hour 29 mins	Session 6 The Lesson Design Lab: Building Aligned Strategies and Materials for Effective Teaching	Arlon Parista Master Teacher I Mabini Elementary School
10: 01 am- 10:15am	14mins	Health Break	
10:016 am – 12:00 nn	1h 44mins	Session 6 Workshop	Facilitator: Rosie Beel A. Marzo
12:01 nn – 1:00 pm	59 mins	Lunchbreak	
01:01 pm – 3:00pm	1 hour 59 mins	Session 7 Preparation and Strategic Use of Manipulative Instructional Materials	Joyce L. Bumakil Teacher VI San Vicente Elementary School
3:01-3:15	14mins	Health Break	
3:16 pm – 4:00 pm	44mins	Session 7 Workshop	Facilitators: Mark T. Malidom Benson B. Moga
4:01pm-4:30 pm	29 mins	Presentation of Outputs	Facilitator: Lourdes B. Lomas-e
04:31 pm – 05:00 pm	29 mins	Closing Program and Distribution of Certificates	Program Technical Working Group