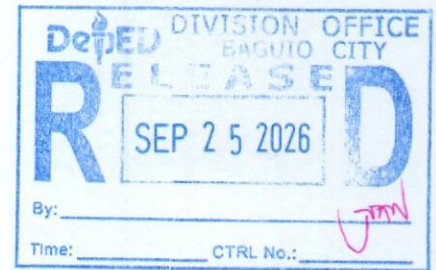




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



September 25, 2026

DIVISION MEMORANDUM

No. 639-2026

**UPDATING OF SCHOOL FOCAL PERSONS AND ADVISER INFORMATION FOR
SELG/SSLG, BARKADA KONTRA BISYO, AND YES-O**

To : Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public School Heads
School Organization Advisers
All Others Concerned

1. In line with the continuous updating and validation of school data, this Office requests all public elementary and secondary schools to accomplish the School Focal Persons and Advisers Information Form for the identification and updating of the designated advisers/focal persons for the **Supreme Elementary Learner Government (SELG)**, **Supreme Secondary Learner Government (SSLG)**, **Barkada Kontra Bisyo (BKB)**, and **Youth for Environment in Schools Organization (YES-O)**.
2. The updated information shall serve as a reliable directory of school focal persons and advisers to facilitate the smooth and timely implementation of programs and activities, as well as efficient communication, coordination, monitoring, dissemination of information, and provision of technical assistance by the Division Youth Formation Office.
3. All School Heads are requested to ensure that the information submitted is complete, accurate, and updated, particularly the names, designations, contact details, and other relevant information of the designated advisers or focal persons.
4. Kindly accomplish the form through the following link:
<https://tinyurl.com/Advisers2026>.
5. For efficient consolidation and validation of the data, schools are requested to accomplish the form **on or before September 29, 2026**.
6. For questions or clarifications, you may coordinate with Julie-Abegail Loy C. Martillana, PDO I, and Ron Bixby A. Pedronio, PDO I- Division Youth Formation Office through youthformationbaguiocity@gmail.com.
7. Immediate dissemination of and compliance with this Memorandum are earnestly requested.

SGOD/NMT/jalcem

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent



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