



Republic of the Philippines  
Department of Education  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

|                      |                                                                                                                                                                                                                                        |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Procurement Project: | PROCUREMENT OF MEALS, SNACKS AND VENUE FOR THE LEARNING SYSTEM REFORMS RESPONSE - 3<br>TERM CALENDAR: PROVISION OF GENDER RESPONSIVE READING/ LEARNING MATERIALS TO THE SDO<br>BAGUIO CITY SCHOOLS THROUGH THE BAGUIO LR ONE STOP SHOP |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Quotation No.: 2026-09- 117 g/ Date: 9/9/2026 Requesting Unit: CID

PR Number: 2026-09-164 ABC (in PHP): 279,500.00

|                 |                       |
|-----------------|-----------------------|
| Supplier: _____ | Telephone No.: _____  |
| Address: _____  | e-mail Address: _____ |

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **15 SEPTEMBER 2026 05:00 PM.**

Interested bidders may also submit their bid proposal through the BAC Secretariat [email address: secb073@gmail.com](mailto:secb073@gmail.com).

**Failure to submit this form together with the required eligibility requirements on or before the due date  
aforstated will be a ground for disqualification.**

**SAMUEL T. EGSAEN JR. EdD, CESO VI**  
Chairperson, Bids and Awards Committee

REQUIREMENTS:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement if above 50,000.00
- Income/Business Tax Return 500,000.00 and above
- PLEASE write the UNIT PRICE and TOTAL PRICE

NOTE:

- \*Submit RFQ together with the requirements.
- \*All entries must be typewritten or legibly written.
- \*Delivery period: **DECEMBER 14-16, 2026**
- \*Price validity shall be for a period of 120 Calendar Days.

| Item No. | Qty. | Unit | Item Description                                                                                                                                                               | UNIT PRICE (IN PHP) | TOTAL PRICE (IN PHP) |
|----------|------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------|
| 1        | 65   | pax  | <b>DECEMBER 14, 2026</b><br>Breakfast<br>AM Snack<br>Lunch<br>PM Snack<br>Dinner<br>Lodging<br>Venue<br>*In-house Menu with free flowing coffee, tea, hot chocolate and water. |                     |                      |
| 2        | 65   | pax  | <b>DECEMBER 15, 2026</b><br>Breakfast<br>AM Snack<br>Lunch<br>PM Snack<br>Dinner<br>Lodging<br>Venue<br>*In-house Menu with free flowing coffee, tea, hot chocolate and water. |                     |                      |

|              |    |     |                                                                                                                                                                                          |                   |                      |
|--------------|----|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------|
| 3            | 65 | pax | <b>DECEMBER 16, 2026</b><br>Breakfast<br>AM Snack<br>Lunch<br>PM Snack<br>Venue<br>*In-house Menu with free flowing coffee, tea, hot chocolate and water.                                |                   |                      |
|              |    |     | <b>OTHER REQUIREMENTS</b>                                                                                                                                                                | <b>CAN COMPLY</b> | <b>CANNOT COMPLY</b> |
|              |    |     | 1. With free strong wifi/internet connection.                                                                                                                                            |                   |                      |
|              |    |     | 2. With airconditioned plenary or session hall that can accommodate the expected participants without crowding.                                                                          |                   |                      |
|              |    |     | 3. Equipped with complete audio visual technology LED Wall or LCD including projector screens, sound systems and extension wires.                                                        |                   |                      |
|              |    |     | 4. For Meals: 1 cup of rice, 1 vegetable, 1 meat and 1 fish, with dessert, 1 viand either <i>meat or fish with soup (sabaw) (all viands to be served must be at least 75-100 grams).</i> |                   |                      |
|              |    |     | 5. For snacks: Drinks will be canned juice / freshly extracted fruit juice, at least 240ml                                                                                               |                   |                      |
|              |    |     | 6. Place of the activity is within <b>LA UNION</b> .                                                                                                                                     |                   |                      |
| <b>TOTAL</b> |    |     |                                                                                                                                                                                          |                   |                      |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN:

Date:

Canvassed by:



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: baguio.city@deped.gov.ph

DepEd Tayo Baguio City

https://depedpines.com