



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
 Schools Division of Baguio City  
**DISTRICT I**  
**RIZAL ELEMENTARY SCHOOL**  
**#1 GIBALTAR ROAD, BAGUIO CITY**

## REQUEST FOR QUOTATION

Company/Supplier/Store: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

PR No.: 2026-09-029  
 Quotation No.: 2026-09-032  
 Date: September 22, 2026  
**ABC: 65,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **September 29, 2026**.

*Winnie S. Gallano*  
**WINNIE S. GALLANO**  
 Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 10 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

| Item No.     | Qty. | Unit   | Item Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Unit Price | Total Price |
|--------------|------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|
| 1            | 1    | bundle | <b>12-inch Smart Electronic precision cutting machine with complete set of accessories</b><br><b>Precision-cuts 100+ popular materials, including vinyl, iron-on, cardstock &amp; printable materials writes, draws, foils, scores &amp; cuts intricate designs with precision.</b><br><b>Inclusions:</b><br>Premium Fine Point Cutting Tool<br>Scoring Tool<br>Dual-Sided Marker (0.4 mm & 1.0 mm) in Black<br>Light Grip Machine Mat, 12 in x 12 in (30.5 cm x 30.5 cm)<br>USB cable<br>Power adapter<br>Free trial subscription to Cricut Access<br>Materials for a practice cut<br>Manufacturer Warranty |            |             |
| 2            | 1    | unit   | Laminating Machine, HOT/COLD/REVERSE 220v Heavy Duty                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |             |
| 3            | 800  | PAIR   | Self Adhesive Dot Patch/ Round Velcros Adhesive, 25mm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |            |             |
| 4            | 800  | PAIR   | Self Adhesive Dot Patch/ Round Velcros Adhesive, 10mm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |            |             |
| 5            | 40   | REAM   | Laminating Film, 125 microns, A4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |            |             |
| <b>TOTAL</b> |      |        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |             |

Purpose: Procurement of Semi Expendable Equipment and Supplies and Materials for School Innovation and Improvement

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

Tin

Canvassed by:

**REYNANTE A. JAVIER**



**Address: #1 Gibraltar Road, Baguio City**  
**Telephone No.: (074) 620-4224**  
**E-mail Address: rizalbaguio1937@gmail.com/136404@deped.gov.ph**  
**DepEd Tayo Rizal Elementary School**