



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
DOÑA AURORA ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____ Requesting Unit: Doña Aurora Elementary School
 Address: _____ PR No.: 2026-036-09
 Telephone No.: _____ Quotation No.: 2026-028-09
 e-Mail: _____ Date: September 24, 2026

Date received by the Supplier: _____ ABC: ₱ 74,323.68

Please quote your lowest price on the item/s listed, subject to the General Conditions below. State the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 28, 2026.


 Laurence E. delos Santos
 BAC Chairperson

Requirements

- Mayor's / Business permit.
- PhilGEPS registration number or certificate.
- Income/Business Tax Return.
- Omnibus Sworn Statement.
- Please indicate the **unit price**, the **total price** and **overall total**.

Note

- Submit RFQ together with the requirements.
- All entries must be typewritten or legibly written.
- Indicate brand and model of item offered.
- Delivery period within **5** Calendar Days.
- Price validity shall be for a period of **30** Calendar Day

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	40	pc	BROOM (Walis Ting-Ting)		
2	40	pc	BROOM, Walis Tambo		
3	34	bottle	CLEANER, toilet and urinal		
4	34	pouch	DETERGENT POWDER, all-purpose		
5	2	packs	Expanding Colored Folder/50 pcs per pack, green		
6	2	packs	Expanding Colored Folder/50 pcs per pack, blue		
7	2	packs	Expanding Colored Folder/50 pcs per pack, red		
8	1	pc	DRY SEAL stainless steel machine		
9	45	cart	INK CARTRIDGE, EPSON C13T664100 (T6641), BLACK		
10	8	cart	INK CARTRIDGE, EPSON C13T664200 (T6642), CYAN		
11	7	cart	INK CARTRIDGE, EPSON C13T664300 (T6643), MAGENTA		
12	7	cart	INK CARTRIDGE, EPSON C13T664400 (T6644), YELLOW		

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
13	40	cart	Epson 003 Yellow		
14	8	cart	Epson 003 Yellow		
15	8	cart	Epson 003 Magenta		
16	8	cart	Epson 003 Cyan		
17	2	cart	Brother BT6000BK		
18	1	cart	Brother BT5000Y		
19	1	cart	Brother BT5000M		
20	1	cart	Brother BT5000C		
21	9	set	Acrylic Paint Basic and Pastel Colors		
22	4	pack	1 pack (100 pcs Color Paper)Color : Assorted Colors Size : A4		
23	5	box	crayons (24 pcs)		
24	5	bundle	ILLUSTRATION BOARD, 1/8, 50 pcs per bundle		
25	1	roll	Manila Paper, 50 pcs per roll		
Purpose: Classroom and office use.					

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Signature over Printed Name

Tin No.

Canvassed by:

Date/Telephone No.