



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT I
MANUEL L. QUEZON ELEMENTARY SCHOOL

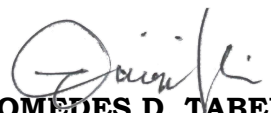
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No: _____
 e-mail: _____
 Date received by the Supplier: _____

Requesting Unit: Manuel L. Quezon ES
 PR No.: 2026-09-033
 Quotation No.: 2026-09-030
 Date: September 22, 2026
 ABC: ₱64,618.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than September 25, 2026.


NICOMEDES D. TABELIN

Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's/Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 3-14 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

***The bidder must bid for the entire one (1) lot.*

***All items must be delivered to the school.*

***Please indicate the brand of your offer.*

***For machines/equipment, please attach brochure/pictures.*

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	10	pack	LAMINATING FILM, A4, 125 micron, 100pieces/pack		
2	5	ream	PAPER, MULTIPURPOSE A4, 100 gsm		
3	90	ream	PAPER, MULTIPURPOSE A4, 70 gsm		
4	70	ream	PAPER, MULTIPURPOSE 8.5inch x 13 inch, 70 gsm		
5	9	gallon	BLEACH, multipurpose, original, 3785mL		
6	15	pack	DETERGENT POWDER, all purpose, 1kg		



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Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
7	50	pack	GARBAGE BAG, clear, XXL, thick, 10 pieces/pack		
8	10	piece	MOP REPLACEMENT SPONGE, water absorbent sponge, 26 cm x 4.5 cm		
9	8	piece	SPONGE MOP, rubber mop, water self-squeezing mop, long stainless-steel retractable handle		
10	34	pack	TOILET TISSUE PAPER, 2-ply, 150 pull per roll (300 sheets) min., 12 rolls/pack		
11	1	unit	EXTENSION CORD, 3-gang with switch and overload protection, 2500W, 10A, 250V, 2 meter		
12	1	unit	LADDER, foldable, aluminum alloy, stainless steel, 5steps, single side ladder, non-insulated, carrying weight: 150kg, product weight 2-5kg		
13	1	unit	UTILITY BOX, transparent, 95L, approximately: 67.6cm x 47.8cm x 41cm, made from polypropylene plastic, stackable, odor free, extreme durability		
				TOTAL	
Purpose: Supplies, materials and equipment for the third quarter					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN (VAT/NONVAT)

Date/Telephone No.

Canvassed by: