Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

NOTICE OF AWARD

September 22, 2026

LOIS UY
Panghoi Enterprises
#54 Magsaysay Ave., Malcolm Square
Baguio City

Dear *Ms. Uy*:

We are pleased to notify you that your price quotation and proposal for the procurement of *supplemental office supplies for the month of September 2026* in the amount of PHILIPPINE PESOS *Sixty Four Thousand Pesos Only (Php 64,000.00)* inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

LIGAYA N. ANNAWI
Principal II

CONFORME:

Lois Uy
_____
(Signature Over Printed Name)

09.22.26
_____
(Date)

Address: F. Yandoc St., Baguio City
Telephone No.: (074) 442-3149
E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph
Facebook Page: DepEd Tayo Josefa Cariño ES

Appendix 61

Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
JOSEFA CARIÑO ELEMENTARY SCHOOL
F. YANDOC ST., BAGUIO CITY

PURCHASE ORDER

Supplier:	**PANGHOI ENTERPRISES**	P.O. No.: 2026-09-007	
Address:	#54 Magsaysay Ave., Malcolm Square, Baguio City	Date: September 23, 2026	
TIN:	000-279-800-000	Mode of Procurement: SVP	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Josefa Cariño Elementary School	Delivery Term: Delivery to the school
Date of Delivery: Within 7 calendar days after NTP	Payment Term: Check; After delivery

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		OFFICE SUPPLIES			
1	ream	PAPER, MULTIPURPOSE A4, 70gsm	256	180.00	₱46,080.00
2	bottle	Ink, Epson 003 black, 65 ml, genuine, original	50	340.00	₱17,000.00
3	botlle	Ink, Brother BT5000 magenta, 48.8 ml	1	460.00	₱460.00
4	bottle	Ink, Brother BT5000 yellow, 48.8 ml	1	460.00	₱460.00
		~NOTHING FOLLOWS~			
Sixty Four Thousand Pesos Only					**₱64,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

LIGAYA N. ANNAWI
Principal II

Conforme:

Lucy Lois Liu
Signature over Printed Name of Supplier

09-23-26
Date

Fund Cluster : 01
Funds Available : 64,000.-

BEBSIE H. DIZON
Bookkeeper
9/28/26

ORS/BURS No. : 02-101101-2026-05-00783
Date of the ORS/BURS: 5/22/26
Amount : 307,364.00

Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

NOTICE TO PROCEED

September 24, 2026

LOIS UY
Panghoi Enterprises
#54 Magsaysay Ave., Malcolm Square
Baguio City

Dear *Ms. Uy*:

This refers to our award of contract to your company for the procurement of *supplemental office supplies for the month of September 2026* in the amount of PHILIPPINE PESOS *Sixty Four Thousand Pesos Only (Php 64,000.00)* inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,

LIGAYA N. ANNAWI
Principal II

CONFORME:

I acknowledge receipt of this Notice on Lois Uy 09-24-26

Name of the Representative of the Bidder: _____

Authorized Signature: _____
(Signature over printed name)

Address: F. Yandoc St., Baguio City
Telephone No.: (074) 442-3149
E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph
Facebook Page: DepEd Tayo Josefa Cariño ES

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JOSEFA CARIÑO ELEMENTARY SCHOOL

RESOLUTION NO. 046, s. 2026

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE MODE OF PROCUREMENT - SMALL VALUE PROCUREMENT TO *PANGHOI ENTERPRISES*

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of *supplemental office supplies for the month of September 2026* with an Approved Budget for the Contract (ABC) of *Sixty Four Thousand Pesos Only (Php 64,000.00)* (Annex A);

WHEREAS on *September 9, 2026*, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	**Quotation (Php)**
PANGHOI ENTERPRISES	**Php 64,000.00**
M.S. AVENUE SCHOOL SUPPLIES	Php 66,850.00
JC COMMERCIAL CENTER	Php 69,700.00

WHEREAS per evaluation, below is/are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	**Non-Compliance**
M.S. AVENUE SCHOOL SUPPLIES	Quoted above ABC
JC COMMERCIAL CENTER	Quoted above ABC

WHEREAS the Technical Working Group (TWG) conducted post qualification, evaluation and detailed examination of **PANGHOI ENTERPRISES,** the *lowest calculated bidder,* based on the item description provided in the Purchase Request and post-qualification documents submitted on *September 8, 2026* at Baguio City;

WHEREAS upon careful examination, validation and verification of the item description submitted by **PANGHOI ENTERPRISES**, the bidder has been found to be in order in all respects, complying with the item description requirements, and its price quotation of ***Sixty Four Thousand Pesos Only (Php 64,000.00)*** determined to be the *Lowest Calculated and Responsive Bid*;

WHEREAS Section 42 of the IRR 12009 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via *Small Value Procurement* to **PANGHOI ENTERPRISES** for the procurement of *supplemental office supplies for the month of September 2026* in the amount of *Sixty Four Thousand Pesos Only (Php 64,000.00)* inclusive of appropriate taxes and fees.

Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT 6
JOSEFA CARIÑO ELEMENTARY SCHOOL

RESOLVED, this *September 21, 2026, Josefa Cariño Elementary School, Baguio City.*

ROSARIO R. CAWILAN
BAC Chairperson

SUSAN MARIE A. BACOLONG
BAC Vice Chairperson

TERESITA S. CASTELLANO
BAC Member

GODDAN M. SAGALLA
BAC Member

RHODORA B. ESTOLERO
BAC Member

APPROVED:

LIGAYA N. ANNAWI
Principal II
Approved on *September 21, 2026*

Address: F. Yandoc St., Baguio City
Telephone No.: (074) 442-3149
E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph
Facebook Page: DepEd Tayo Josefa Cariño ES

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. _____opened on September 18, 2026, at Josefa Cariño Elementary School, Baguio City

ITEM	UNIT	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	PANGHOI ENTERPRISES		M.S. AVENUE SCHOOL SUPPLIES		JC COMMERCIAL CENTER	
				Unit Price	Total Price	Unit Price	Total Price	**Unit Price**	**Total Price**
1	ream	256	PAPER, MULTIPURPOSE A4, 70gsm	₱180.00	₱46,080.00	₱190.00	₱48,640.00	₱200.00	₱51,200.00
2	bottle	50	Ink, Epson 003 black, 65 ml, genuine	₱340.00	₱17,000.00	₱345.00	₱17,250.00	₱350.00	₱17,500.00
3	bottle	1	Ink, Brother BT5000 magenta, 48.8 ml	₱460.00	₱460.00	₱480.00	₱480.00	₱500.00	₱500.00
4	bottle	1	Ink, Brother BT5000 yellow, 48.8 ml	₱460.00	₱460.00	₱480.00	₱480.00	₱500.00	₱500.00
			~NOTHING FOLLOWS~						
			Total		**₱64,000.00**		**₱66,850.00**		**₱69,700.00**

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

Canvassed by:

ALLAN R. GOMEZ
Canvasser

BAC MEMBERS:

SUSAN MARIE A. BACOLONG
BAC Vice Chairperson

TERESITA S. CASTELLANO
BAC Member

GODDAN M. SAGALLA
BAC Member

RHODORA B. ESTOLERO
BAC Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the governement.

ROSARIO R. CAWILAN
BAC Chairperson