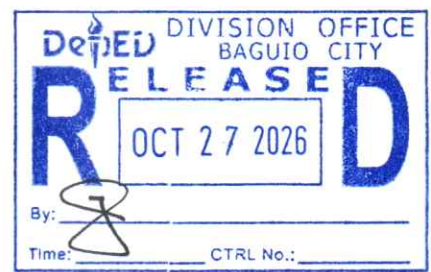




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



October 26, 2026

DIVISION MEMORANDUM

No. 732-2026

CONDUCT OF NATIONAL ONBOARDING OF NEWLY DEPLOYED SCHOOL COUNSELOR ASSOCIATE

To: Chief Education Supervisors
Public Schools District Supervisors
All Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to the Department of Education Memorandum dated October 19, 2026, entitled "*Nationwide Onboarding of Newly Deployed School Counselor Associate I (SCA I) Personnel on October 27-28, 2026,*" the Schools Division of Baguio City informs all concerned personnel of the conduct of the said activity on **October 27-28, 2026, from 9:00 a.m. to 4:00 p.m. via Facebook Live.**
2. The objectives of the activity are as follows:
 - 2.1. Provide newly deployed SCA I personnel with a common understanding of their duties, responsibilities, accountabilities, reporting relationships, and expected outputs.
 - 2.2. Orient the SCS on the Department's organizational structure, personnel policies, professional and ethical standards, and relevant programs and processes to support the effective delivery of school-based mental health and well-being services.
3. All newly deployed SCA I personnel are directed to participate in the online onboarding activity and comply with the instructions and requirements issued by the Department of Education. School heads and concerned supervisors are requested to facilitate their participation and ensure that appropriate arrangements are made so that school operations and other assigned responsibilities are not unduly affected.
4. The participants are directed to register via <https://tinyurl.com/Orientation.SCA1>
5. For guidance, information, and strict compliance.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent