

 Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



October 27, 2026

DIVISION MEMORANDUM

No. **738-2026**

10th REGULAR DIVISION EXECUTIVE MANAGEMENT COMMITTEE MEETING

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Schools Division Supervisors
 Education Program Supervisors
 OSDS Section Heads
 SGOD Section Heads
 All others Concerned

1. This Office announces the conduct of the **10th Regular Division Executive Committee Meeting** on **November 9, 2026, Monday** from **9:00 am onwards** which will be held at the **3rd Floor Division Training Hall**.

2. Participants to the said meeting are the following:

Participants	Number
SDS	1
ASDS	1
Chief Education Supervisors	2
OSDS Section Heads	5
CID EPS	10
PSDS	10
CID-ALS	1
SGOD Personnel	9
- LRPO EPS	
- Socmob	
- Planning	
- Education Facilities	
- SMME	
- Youth Formation	
- DRRM	
- School Health Unit	
- HRD	
SEF Budget Officer	1
Supply Officer	1
Support Staff	3
	44

3. The agenda to be discussed are as follows:

Topic	Personnel in-charge	Time Allotment
A. Preliminaries & Attendance - Prayer	Secretariat PSDS Rosiebeel Marzo	30 mins
B. Declaration of Quorum	SDS SORAYA T. FACULO, PhD, CESO V	
C. Reading and approval of the minutes of the previous meeting	Secretariat	
D. Matters arising from minutes of meeting	Secretariat	
E. Items for Presentation		



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1. OSDS Reports a. SEF / GF Report b. Budget Utilization c. Issues, Concerns and Updates	Aira Mae Ongngad, SEF AO II Belen Tomin, Budget Officer	15 mins each
d. Administrative Section Updates 1. CapB and Thanksgiving of SDO Personnel Plan of Activities 2. HMO Status (SDO and Schools)	Nieves Ebanio, AO V	10 mins each
e. OSDS Reports, Updates and Concerns	Harris Dizon Jr., ITO Lilibeth Degsi, Accountant III Annette Doyaoen, Legal Officer III Vima Cadungog, Supply Officer II	5 mins each
2. SGOD Reports a. SGOD Section Updates Evaluation Results and 2027 Adjustment Plan: 1. PAMMADAYAW 2. TEACHER'S DAY 3. IPED	Niño Tibangay, CES - SGOD	20 mins
b. LRP Status of Cases		10 mins
c. Report on Private Schools with Pending SO Applications		10 mins
d. Presentation of End of Term Activities		10 mins
e. Issues, Concerns and Updates		10 mins
3. CID Reports	Juliet Sannad, CES-CID	
a. Tracking of Drop-outs in the School		10 mins each
b. Presentation of End of Term Activities		10 mins each
c. CID Updates		20 mins
4. Action Plan for the Sports High School Opening (SY 2027-2028)	Chief Juliet Sannad, CID Chief Niño Tibangay, SGOD	10 mins each
5. ASDS Hour - Regional ManCom Updates - AOM Actions Taken Updates - PGS Updates - QMS Updates	Samuel T. Egsaen JR. EdD, CESO VI	
6. SDS Directives	Soraya T. Faculo, PhD, CESO V	

4. Upload presentations with a maximum of 5 slide decks on or before November 6, 2026 to <https://tinyurl.com/10thDEXECOM>.

5. Immediate dissemination of and compliance with this Memorandum is earnestly desired.

SORAYA T. FACULO, PhD, CESO V
 Schools Division Superintendent