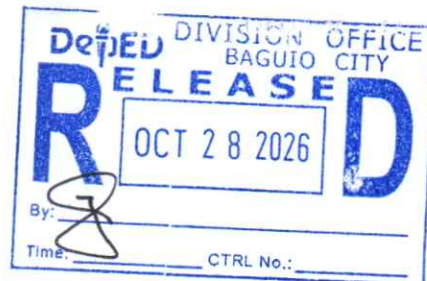




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



October 27, 2026

DIVISION MEMORANDUM

No. **740-2026**

**CONDUCT OF SEARCH FOR EXEMPLARY ASATIDZ HANDLING ALIVE CLASSES
UNDER THE MADRASAH EDUCATION PROGRAM**

To: Chief ES, Curriculum Implementation Division
Public Schools District Supervisor
School Heads -MEP Implementing Schools
Others concerned

1. Relative to Regional Memorandum 866, s 2026 titled "*Nominations for the Recognition of Exemplary Asatidz Handling ALIVE Classes Under the Madrasah Education Program*", this Office, through the Curriculum Implementation Division (CID) shall conduct the **Search for Exemplary Asatidz Handling ALIVE Classes** among the MEP-implementing schools in the Schools Division.
2. This initiative aims to recognize and give due credit to exemplary Asatidz who demonstrate outstanding performance, commitment, and dedication in teaching Arabic Language and Islamic Values Education (ALIVE). It also seeks to promote effective teaching practices, culturally responsive instruction, and the delivery of quality Madrasah education.
3. In this regard, all School Heads of MEP implementing schools are requested to identify and endorse qualified Asatidz who demonstrate exemplary teaching practices and meet the prescribed qualifications and criteria for recognition. All nominations shall be submitted in accordance with the guidelines, documentary requirements, and deadlines set forth in the aforementioned Regional Memorandum.
4. The nomination, screening, and evaluation shall cover the following categories and shall adhere to the prescribed timelines:

CATEGORY	DATE	ACTIVITIES
Category A Contract of Service (COS) Asatidz	October 28, 2026	Submission of nominations and documentary requirements to the Division Office
	November 3, 2026	Evaluation and validation of submitted nominations based on prescribed criteria
	November 4, 2026	Preparation and submission of the Division's endorsed nominations to the Regional Office
Category B: Asatidz with Permanent Appointment	November 3, 2026	Identification, screening, and preparation of nominations by schools
	November 11, 2026	Submission of nominations and documentary requirements to the Division Office



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Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

	November 20, 2026	Evaluation and validation of submitted nominations based on prescribed criteria
	November 24, 2026	Preparation and submission of the Division's endorsed nominations to the Regional Office

5. For inquiries and clarifications please contact **JULIET C. SANNAD EdD**, Chief Education Supervisor- CID through the office phone number 619-3491.

6. Immediate dissemination of and compliance with this Memorandum are hereby enjoined.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent 



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

TO : ALL REGIONAL DIRECTORS

FROM : 
ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff

SUBJECT : NOMINATIONS FOR THE RECOGNITION OF EXEMPLARY
ASATIDZ (HANDLING ALIVE CLASSES) UNDER THE
MADRASAH EDUCATION PROGRAM

DATE : October 12, 2026



I. Background and Rationale

The Department of Education, through the Bureau of Learning Delivery, recognizes the significant contributions of Asatidz in providing culturally responsive, inclusive, and relevant basic education to Muslim learners.

The Madrasah Education Program is a component of the basic education program that provides educational opportunities to Muslim learners through Arabic Language and Islamic Values Education, or ALIVE, in public schools and the implementation of the prescribed curriculum in recognized private Madaris.

In recognition of the dedication, competence, and sustained service of teachers involved in the implementation of Madrasah Education Program, the Department shall conduct the **Recognition of Exemplary Asatidz (handling ALIVE Classes) in the Madrasah Education Program**.

II. Objectives

The recognition aims to:

- acknowledge exemplary Asatidz who have demonstrated sustained commitment to the effective implementation of MEP;
- recognize innovative and culturally responsive teaching practices in Arabic Language, Islamic Values Education, and other areas of the Madrasah curriculum;
- highlight meaningful collaboration among teachers, school leaders, Muslim communities, Ulama, parents, and other education stakeholders;
- promote the development and use of contextualized and culturally appropriate learning resources for Muslim learners; and



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c. document and share exemplary practices that may strengthen the implementation of MEP across regions, schools divisions, and public schools.

III. Nomination

Each concerned Regional Office shall identify and nominate one (1) qualified Asatidz from among the nominees from its respective Schools Division Offices and MEP-implementing schools. The selected Asatidz shall be declared the **regional winner** and shall serve as the region's official nominee for the **National Search**. The nominee must meet all the prescribed qualifications and criteria specified in **Enclosure 1**. The complete nomination documents shall be submitted via email to bid.sido@deped.gov.ph on or before **October 29, 2026**.

The selection and nomination process shall be conducted in a fair, transparent, inclusive, and evidence-based manner. Regional and division MEP coordinators shall ensure that all nominees meet the prescribed criteria and that all submitted accomplishments are supported by appropriate documents.

All qualified nominees officially endorsed by the Regional Offices and whose nomination documents are found complete and compliant with the prescribed criteria shall advance to the national level and shall be recognized as Regional Winners. The Regional Winners shall constitute the pool of candidates to be evaluated by the National Screening and Selection Committee for the selection of the three (3) Exemplary Asatidz at the national level.

IV. Selection and Recognition

Nomination documents of all Regional Winners shall be reviewed, evaluated, and validated by a duly constituted National Screening and Selection Committee based on the prescribed criteria and rating system. The Committee may conduct document verification, interviews, or field validation, when necessary, to substantiate the accomplishments of the candidates.

Following the national evaluation, the Committee shall select three (3) Exemplary Asatidz from among the Regional Winners who obtain the highest evaluation results and demonstrate outstanding performance and significant contributions to the implementation of the Madrasah Education Program.

All Regional Winners shall receive appropriate recognition for having successfully qualified at the regional level and advanced to the national screening. The three (3) Exemplary Asatidz selected by the National Screening and Selection Committee shall receive national-level recognition as the program's outstanding awardees.

The Regional Winners and the three (3) Exemplary Asatidz shall be formally recognized during an appropriate Department-led activity. The final schedule, venue, documentary requirements, submission arrangements, and other details pertaining to the recognition shall be communicated through a separate advisory or memorandum.



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V. Expenses

Travel, board and lodging, and other incidental expenses related to the participation of qualified nominees, evaluators, and awardees in the recognition activity shall be charged against Central Office, subject to the availability of funds and existing government accounting and auditing rules and regulations.

For inquiries or clarifications, please contact Mr. Nicanor M. San Gabriel, Jr., Supervising Education Program Specialist, BLD-SID, through email at nlm.sida@deped.gov.ph, with a copy furnished to BLD-OD at jul.oid@deped.gov.ph.

For your information and guidance.

Copy furnished:

MALCOLM S. GARMA
Undersecretary for Governance and Operations



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Enclosure 1. Criteria for Nomination

The nominee shall meet the following criteria:

1. Employment and length of service

The nominee is a qualified Asatidz involved in the implementation of the Madrasah Education Program at the school level for at least **ten school years between SY 2004–2005 and SY 2026–2027**.

The years of service may or may not be consecutive, and the nominee may have served in different MEP implementing schools, provided that the required total number of years is met.

2. Service in challenging contexts

The nominee has served for at least a total of **four years** in an MEP-implementing school or Madrasah serving communities experiencing socioeconomic, geographic, linguistic, cultural, peace-and-order, or accessibility challenges.

3. Previous awards or recognition

The nominee has not previously received an award or formal recognition specifically related to MEP, ALIVE, Madrasah education, or any equivalent teaching distinction at the division, regional, national, or international level from DepEd or any other organization.

4. Effective delivery of learning experiences

The nominee has demonstrated effective delivery of culturally and linguistically responsive learning experiences appropriate to Muslim learners, particularly in any of the following:

- a. Arabic Language;
- b. Islamic Values Education;
- c. Islamic Studies;
- d. Qur'an-related learning competencies, where applicable;
- e. integration of Islamic values and Muslim cultural contexts in classroom instruction; or
- f. other learning areas under the prescribed Madrasah curriculum.



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5. Development of learning resources

The nominee has participated in the development, adaptation, validation, quality assurance, or localization of learning resources for MEP at the school, district, division, regional, or national level.

These resources may include:

- a. lesson plans and lesson exemplars;
- b. activity sheets and instructional materials;
- c. Arabic Language and Islamic Values Education resources;
- d. assessment materials;
- e. multimedia and technology-supported learning resources; or
- f. contextualized materials responsive to the language, culture, and learning needs of Muslim learners.

6. Professional development contributions

The nominee has served as a resource person, learning facilitator, trainer, demonstration teacher, writer, validator, coach, or mentor in workshops, training programs, learning action cells, conferences, or other professional development activities related to MEP.

The activities may have been conducted at the school, district, division, regional, or national level.

7. Community participation and partnership

The nominee has initiated or actively supported activities involving relevant Muslim education stakeholders, such as:

- o Ulama and other recognized Muslim religious scholars;
- o Muslim community leaders;
- o qualified Asatidz;
- o parents and guardians;
- o Madrasah administrators;
- o Muslim education organizations; and
- o other recognized community knowledge holders and partners.

The nominee's engagement with these stakeholders shall have contributed to one or more of the following:

- a. contextualizing lessons and learning resources for Muslim learners;
- b. developing learning experiences using culturally appropriate teaching and learning strategies;
- c. strengthening the teaching of Arabic Language and Islamic Values Education;
- d. supporting stakeholders who serve as resource persons, learning partners, or co-facilitators, consistent with DepEd policies;

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- e. planning and implementing MEP activities and initiatives;
- f. increasing parental and community participation in the education of Muslim learners; or
- g. promoting mutual respect, peace education, inclusion, and understanding among learners from different cultural and religious backgrounds.

8. Learner support and inclusion

The nominee has implemented appropriate interventions to improve the participation, attendance, retention, learning performance, or well-being of Muslim learners, especially those who are:

- a. at risk of dropping out;
- b. from disadvantaged or geographically isolated communities;
- c. experiencing language-related learning barriers;
- d. affected by displacement, conflict, or emergencies; or
- e. requiring differentiated learning support.

9. Professional conduct

The nominee has consistently demonstrated professionalism, integrity, respect for diversity, and adherence to DepEd policies, child-protection standards, and applicable policies governing Madrasah education.

10. No pending administrative or criminal case

The nominee has no pending administrative or criminal case and has not been found guilty of an offense involving grave misconduct, dishonesty, abuse, discrimination, or violation of child-protection policies.



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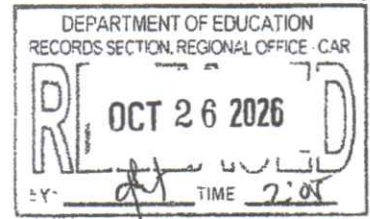
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Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



RECORDS - VMC - 26-1492

26 October 2026

REGIONAL MEMORANDUM

No. 866-2026

**NOMINATIONS FOR THE RECOGNITION OF EXEMPLARY ASATIDZ HANDLING
ALIVE CLASSES UNDER THE MADRASAH EDUCATION PROGRAM**

To: Assistant Regional Director
Schools Division Office
Schools Division Superintendents
All Others Concerned

1. In reference to the Department of Education (DepEd) Memorandum dated October 21, 2026, regarding the *Nominations for the Recognition of Exemplary Asatidz (Handling ALIVE Classes) under the Madrasah Education Program (MEP)*, all concerned Schools Division Offices (SDOs) are hereby enjoined to participate in the identification, nomination, and endorsement of qualified and deserving Asatidz for the said recognition.

2. This initiative aims to recognize the dedication, competence, exemplary performance, and sustained commitment of Asatidz in implementing the MEP, particularly in delivering quality, inclusive, and culturally responsive Arabic Language and Islamic Values Education (ALIVE) to Muslim learners in public schools. It also seeks to promote exemplary teaching practices and acknowledge the significant contributions of Asatidz to the effective delivery of basic education.

3. The nomination, screening, and evaluation processes shall cover the following categories and shall adhere to the prescribed timelines:

Category	Timeline	Activity
Category A: Contract of Service (COS) Asatidz	October 23-27, 2026	Preparation and completion of nomination documents
	October 28, 2026	Submission and assessment of scanned documents
	October 29, 2026	Submission of the selected awardee's documents to the Central Office
Category B: Asatidz with Permanent Appointments	November 3-13, 2026	Preparation of nomination documents
	November 16-19, 2026	Identification and screening of candidates from the SDOs
	November 24, 2026	Submission of the selected awardee's portfolio to the Regional Office

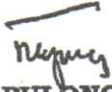
Category	Timeline	Activity
	November 26–27, 2026	Assessment and validation of documents

4. All concerned SDOs are requested to identify and endorse nominees who meet the eligibility requirements and selection criteria stipulated in the Central Office memorandum. Nominees shall ensure the completeness, accuracy, and proper organization of all required documents and supporting evidence. All submissions must be made within the prescribed timelines and in accordance with the applicable guidelines.

5. The expenses necessary for the implementation of this activity shall be charged against the Madrasah Education Program (MEP) Fund, subject to the availability of funds and compliance with existing government budgeting, accounting, and auditing rules and regulations, as well as applicable procurement requirements.

6. For inquiries and clarifications, please contact **Jennifer P. Ande**, CES, at the DepEd-CAR Curriculum and Learning Management Division (CLMD) via landline at **(074) 422-7096**.

7. Wide dissemination of and strict compliance with this Memorandum is directed.


 Digitally signed by
 Capulong Nicolas Tongol
 Date: 2026.10.26
 13:21:44 +08'00'
NICOLAS T. CAPULONG, PhD CESO III
 Director IV/Regional Director

CLMD/JPA/lbl
 October 26, 2026



Republic of the Philippines
Department of Education
BUREAU OF LEARNING DELIVERY

ADVISORY

October 26, 2026

Pursuant to the Memorandum titled **Nominations for the Recognition of Exemplary Asatidz (Handling ALIVE Classes) under the Madrasah Education Program**, the deadline for submission of regional nominations to the Central Office is **extended to 5 November 2026 (Thursday)**. This extension provides Regional Offices sufficient time to complete evidence-based screening, verification, and endorsement of one qualified Regional Winner.

The following enclosures provide harmonized screening mechanics, documentary requirements, evaluation standards, submission arrangements, and nomination forms. The provisions distinguish **mandatory eligibility/compliance gates** from the **100-point merit evaluation** to ensure a fair, transparent, inclusive, and evidence-based process.

Enclosure 1: Screening Mechanics and Submission Details
Enclosure 2: Documentary Requirements and Means of Verification
Enclosure 3: Regional Nomination and Certification Forms

Each Regional Office concerned shall nominate only one (1) qualified Asatidz as its Regional Winner and official nominee to the National Search. All complete and compliant nominees officially endorsed by their Regional Offices shall be recognized as Regional Winners and shall constitute the pool for selection of three (3) Exemplary Asatidz at the national level.

Nomination documents shall be submitted in one clearly labeled PDF portfolio and one editable nomination form through **bld.sid@deped.gov.ph**, with a copy furnished to the BLD Office of the Director, on or before 5 November 2026. The email subject shall follow this format: **REGION - NOMINEE SURNAME - EXEMPLARY ASATIDZ 2026**

The Regional Winners and the three (3) Exemplary Anatids shall be formally recognized during an appropriate Department-led activity. The final schedule, venue, and other details pertaining to the recognition shall be communicated through a separate advisory or memorandum.

For inquiries or clarifications, please contact Mr. Nicanor M. San Gabriel Jr., Bureau of Learning Delivery–Student Inclusion Division, through bld.sid@deped.gov.ph.

Immediate dissemination of this Advisory is desired.


GERSON MARVIN M. ABESAMIS
Director IV



Republic of the Philippines
Department of Education
BUREAU OF LEARNING DELIVERY

Enclosure 1

SCREENING MECHANICS AND SUBMISSION DETAILS

A. Constitution of the Regional Screening and Selection Committee

The Regional Director shall constitute a Regional Screening and Selection Committee (RSSC), chaired by the Regional Director or an authorized representative, with the following suggested membership:

- Chief, Curriculum and Learning Management Division (CLMD);
- Chief, Human Resource Development Division (HRDD);
- Regional MEP Focal Person/Coordinator;
- Representative from the Regional Legal Unit or Administrative Division, as appropriate; and
- Other technical members designated by the Regional Director, provided that conflicts of interest are disclosed and managed.

B. Functions of the RSSC

Issue uniform regional screening instructions consistent with the national memorandum and this Advisory.

- Receive inventory division nominations and supporting evidence.
- Apply Criteria 1, 2, 3, 9, and 10 as mandatory pass/fail eligibility or compliance gates before merit scoring.
- Evaluate qualified nominees under Criteria 4 to 8 using the 100-point rubric in Enclosure 3.
- Verify authenticity, relevance, period coverage, and attribution of all MOVs; request clarification or additional proof when necessary.
- Ensure that any interview, document verification, or field validation is applied consistently and impartially to similarly situated nominees.
- Select and endorse one (1) Regional Winner as the region's official nominee.
- Maintain deliberation records, individual score sheets, consolidated results, and conflict-of-interest declarations for audit and validation.

C. Regional Screening Sequence

1. Administrative completeness check
2. Mandatory gate assessment: Criteria 1, 2, 3, 9, and 10
3. Merit evaluation: Criteria 4 to 8, total of 100 points
4. Authenticity and attribution verification
5. Committee deliberation and resolution of discrepancies
6. Selection and approval of one Regional Winner
7. Regional endorsement and submission to the Central Office



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D. Fairness and Evidence Rules

1. No nominee shall proceed to merit scoring unless all mandatory gates are passed.
2. A narrative claim without the prescribed official documentary basis shall not be credited.
3. The same accomplishment may be considered in more than one criterion only when it demonstrates distinct dimensions; the same evidence must not be double counted within a scoring dimension.
4. Evidence must clearly identify the nominee's role, date or school year, implementation site, and verifiable result.
5. Photos, videos, and learner records must comply with child-protection and data-privacy requirements; learner information shall be anonymized where appropriate.
6. Unclear or conflicting records shall be marked "For Further Validation" until resolved by the issuing office.
7. Committee members shall inhibit themselves from evaluating nominees where an actual or perceived conflict of interest exists.

E. Submission Details

Requirement	Submission Standard
Regional nominees	Exactly one (1) Regional Winner per concerned Regional Office
Deadline	5 November 2026 (Thursday), 5:00 p.m.
Email	bld.sid@deped.gov.ph, copy furnished to BLD-OD
Subject line	REGION – NOMINEE SURNAME – EXEMPLARY ASATIDZ 2026
File 1	REGION_SURNAME_NominationForm.docx
File 2	REGION_SURNAME_Portfolio.pdf, bookmarked and arranged by criterion
Certification	Signed endorsement by the Regional Director or authorized signing authority
Late/incomplete submission	Subject to determination by the National Screening and Selection Committee based on documented justification and equal application of rules



Republic of the Philippines
Department of Education
 BUREAU OF LEARNING DELIVERY

Enclosure 2

DOCUMENTARY REQUIREMENTS

The portfolio shall be organized in the order below. Criteria 1, 2, 3, 9, and 10 are mandatory gates. Criteria 4 to 8 are scored only after the nominee passes all gates.

No.	Criterion	Treatment	Requirement	Required/Acceptable MOVs
1	Employment and length of service	GATE (Pass/Fail)	At least 10 unique school years as an Asatidz implementing MEP at school level between SY 2004-2005 and SY 2026-2027.	Updated certified service record; appointment/contract/assignment or deployment order; approved class program, SF7, teaching load, or ALIVE schedule; payroll/honorarium/DTR only as secondary proof.
2	Service in challenging contexts	GATE (Pass/Fail)	At least 4 total verified years in an MEP-implementing school or Madrasah serving communities with socioeconomic, geographic, linguistic, cultural, peace-and-order, or accessibility challenges.	SDS/authorized official certification stating context, inclusive years, and basis; service/deployment record; school profile/SIP; applicable GIDA, Last Mile, DRRM, peace-and-order, or socioeconomic records.
3	Previous awards or recognition	GATE (Pass/Fail)	No previous award or formal recognition specifically related to MEP, ALIVE, Madrasah education, or equivalent teaching distinction at division, regional, national, or international level.	Notarized declaration listing awards; School Head and SDO MEP Coordinator certification; Regional MEP certification; PDS, résumé, portfolio, and official awardee lists/announcements.



Republic of the Philippines
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 BUREAU OF LEARNING DELIVERY

No.	Criterion	Treatment	Requirement	Required/Acceptable MOVs
4	Effective delivery of learning experiences	25 pts	Culturally and linguistically responsive teaching aligned with the prescribed Madrasah curriculum.	Approved lesson plans/DLLs/exemplars; observation/supervision reports; baseline and progress data; anonymized learner outputs; consent-compliant photos/videos; School Head certification.
5	Development of learning resources	25 pts	Development, adaptation, validation, QA, or localization of MEP learning resources.	Actual resource; approval/validation/QA record; office order identifying role; acknowledgment/version history; utilization and access logs; user feedback; adoption or replication proof.
6	Professional development contributions	20 pts	Substantive role as resource person, facilitator, trainer, demonstration teacher, writer, validator, coach, or mentor in MEP-related professional development.	Memo/order/invitation; activity design/program/attendance/post-report; certificate specifying role; session materials; mentoring plan/logs; participant feedback and application evidence.
7	Community participation and partnership	15 pts	Meaningful engagement with Ulama, Muslim leaders, Asatidz, parents, Madrasah administrators, Muslim education organizations, and other recognized partners.	MOA/MOU/commitment; approved plan, minutes, attendance, and reports; School Head/SDO MEP certification; stakeholder contribution records; parent participation records; dated captioned photos.
8	Learner support and inclusion	15 pts	Interventions improving participation, attendance, retention, performance, inclusion, or	Needs assessment and intervention plan; learner monitoring and intervention logs; attendance/retention/progress records; pre/post data; home visitation, conference, or referral records; anonymized case



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BUREAU OF LEARNING DELIVERY

No.	Criterion	Treatment	Requirement	Required/Acceptable MOVs
			well-being of Muslim learners facing barriers.	narrative; School Head certification.
9	Professional conduct	GATE	Professionalism, integrity, respect for diversity, and adherence to DepEd, child-protection, ethics, and MEP standards.	Good-standing certification; HR clearance; available performance records; Child Protection Committee certification; Legal Unit/authorized office certification.
10	No pending administrative or criminal case	GATE	No pending administrative or criminal case and no disqualifying final finding, subject to due process.	Valid NBI Clearance; SDO Legal and HR certifications; notarized declaration; School Head certification; formal resolution for any clearance hit.



Republic of the Philippines
Department of Education
 BUREAU OF LEARNING DELIVERY

Enclosure 3

REGIONAL NOMINATION AND CERTIFICATION FORMS

FORM 1. REGIONAL NOMINATION FORM

To the National Screening and Selection Committee:

After reviewing the prescribed recognition criteria and validating the submitted evidence, the Regional Office respectfully nominates the following Regional Winner for the Recognition of Exemplary Asatidz (Handling ALIVE Classes) under the Madrasah Education Program:

Field	Information
Complete Name of Nominee	
Position/Employment Status	
School Name and School ID	
Schools Division Office	
Region	
Years of Verified MEP/ALIVE Service	
Years of Verified Service in Challenging Contexts	
Contact Number	
DepEd Email Address	
Final Merit Score (out of 100)	

We certify that the information and supporting documents are true, complete, and verified to the best of our knowledge; that the nominee passed all mandatory eligibility and compliance gates; and that the regional screening was conducted fairly, impartially, and in accordance with the prescribed standards.

Regional Director/Authorized Signing Authority	RSSC Chairperson	Regional MEP Coordinator
Name/Signature/Date	Name/Signature/Date	Name/Signature/Date



Republic of the Philippines
Department of Education
 BUREAU OF LEARNING DELIVERY

FORM 2. GATE ASSESSMENT SUMMARY

Criterion	Result (Pass/Fail)	Basis/Document Reference	Validated by
1. Employment and Length of Service			
2. Service in Challenging Contexts			
3. Previous Awards/Recognition			
9. Professional Conduct			
10. No Pending Administrative/Criminal Case			

FORM 3. MERIT SCORE SUMMARY

Criterion	Maximum Raw Points	Committee Score	Remarks
4. Effective Delivery	25		
5. Learning Resources	25		
6. Professional Development	20		
7. Community Partnership	15		
8. Learner Support	15		
FINAL SCORE	100		

FORM 4. NOMINEE DECLARATION

I certify that all information and documents submitted in support of my nomination are true and authentic. I authorize the Department of Education to verify the records with issuing offices and responsible persons. I further declare that I have disclosed all prior awards and recognitions and all matters relevant to the eligibility and compliance requirements. I understand that material misrepresentation, concealment, or submission of falsified evidence may result in disqualification, without prejudice to applicable administrative or legal action.

Nominee	School Head	SDO MEP Coordinator
Name/Signature/Date	Name/Signature/Date	Name/Signature/Date