Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City
District 7
**ELPIDIO R. QUIRINO ELEMENTARY SCHOOL**
Purok 2, Irisan, Baguio City

# REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Tel. No.: _____
e-Mail: _____
Date received by the Supplier: _____

Requesting Unit: Elpidio R. Quirino Elementary School
PR No.: **2026-06-041**
Quotation No.: **2026-10-034**
Date: **October 5, 2026**
ABC: PhP. **94,400.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **October 8, 2026 @ 10:00 am.**

**ORDEN V. CAYSO**
BAC Chairman

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

**Note:**

1. Delivery Period with in **10-15** Calendar Days Upon receipt of NOA
2. Price Validity shall be for a period of **30 Calendar Days**

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|---|---|---|---|---|---|
| 1 | 2 | set | Desktop Computer set, midrangeDesktop Computer Set – Mid-Range<br>Processor: Intel Core i5, 13th Generation or higher<br>RAM: 16 GB DDR4/DDR5<br>Storage: 512 GB NVMe SSD<br>Monitor: 24-inch LED IPS Full HD<br>Graphics: Integrated graphics or better<br>LAN: 10/100/1000 Mbps<br>Wi-Fi: 802.11ac/ax<br>Bluetooth: 5.0 or higher<br>USB: USB 3.0 or higher<br>Operating System: Windows 11 Pro 64-bit<br>Keyboard and mouse: USB<br>Power Supply: 550 W or higher<br>Warranty: At least 1 year | | |
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| | | | | | |
| | | | | **TOTAL** | |
| Purpose: Procurement of Semi-Expendable Machinery and Equipment for June 2026 | | | | | |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
Signature over Printed Name

_____
Tin

_____
Date/Telephone No.

Canvassed by:
RODOLFO C. RAZO