Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

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REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: October 2026
Standard Form Title: Request for Quotation

Procurement Project: **Catering Services for the Conduct of School Based Feeding Program, GPP, WINS and other Nutrition Sensitive Programs Midyear Program Implementation Review**

Quotation No.: **2026-10-143**
PR Number: **2026-10-198**
Requesting Unit: **SGOD - SHN**

ABC: PhP 232, 800.00
Date: 10/20/2026
Mode of Procurement: Small Value Procurement

Name of Bidder:	
Address :	
Telephone No.:	
Email Address:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, and submit your quotation in a sealed envelope duly signed by your representative not later than 30 **OCTOBER 2026 05:00 PM.**

Bidders may also send their bid proposal through the BAC Secretariat email address: secb073@gmail.com. Bids submitted beyond the deadline for the submission and receipt of bids shall be rejected.

SAMUEL T. EGSAEN, JR. EdD, CESO VI
BAC Chairperson
Assistant Schools Division Superintendent

TERMS AND CONDITIONS IN THE SUBMISSION OF ACCOMPLISHED REQUEST FOR QUOTATIONS:

1. Quotations in excess of the ABC will be considered DISQUALIFIED.
2. Quotations with dash (-) or zero (0) shall be deemed free of charge.
3. All entries must be typewritten/printed/long hand. All erasures must be duly countersigned by the bidder or its duly authorized representative.
4. Price validity shall be for a period of thirty (30) calendar days from the date of opening of bids.
5. **The following documents shall be attached upon bid submission. Failure to attach the required documents within the deadline for the submission and receipt of bids / quotations shall be ground for disqualification:**

    1. Mayor's/ Business Permit
    2. PhilGEPS Registration No. or Certificate of Registration
    3. Omnibus Sworn Statement, if ABC is above PhP 50, 000.00
    4. Income / Business Tax Return for ABC of PhP 500, 000.00 and above.

6. Award criterion for this project is: **Lowest Calculated and Responsive Quotation (LCRQ)**
7. For Goods, Delivery Period is within the schedule specified in the Request for Quotations.
8. Award shall be made on **LOT-BASIS.**

Item No.	Quantity	Unit	Item Description	ABC per UNIT based on PR	BID OFFER PER UNIT / UNIT PRICE	SUBTOTAL OF BID OFFER
CATERING SERVICES FOR THE CONDUCT OF SCHOOL BASED FEEDING PROGRAM, GPP, WINS AND OTHER NUTRITION SENSITIVE PROGRAMS MIDYEAR PROGRAM IMPLEMENTATION REVIEW						
1	194	pax	**NOVEMBER 19, 2026** **AM Snack**: Whole wheat chicken and vegetable sandwich, Fresh fruit in season **LUNCH:** 1 cup of rice, Baked Pork Tenderloin with carrots, Stir fried mixed vegetables, 1 cup macaroni salad, Corn and Vegetable Soup **PM Snack:** Pancit Guisado (stir fried noodles loaded with vegetables and chicken), Fresh fruits in season	600.00		

Item No.	Quantity	Unit	Item Description	ABC per UNIT based on PR	BID OFFER PER UNIT / UNIT PRICE	SUBTOTAL OF BID OFFER
2	194	pax	**NOVEMBER 20, 2026** **AM Snack:** Club sandwich, Potato Fries **LUNCH:** 1 cup plain rice, Tender Pork Humba, 4 pieces Lumpiang shanghai, Mushroom soup, Leche flan **PM Snack:** Fresh Lumpia with sweet and garlicky peanut sauce, Mixed fruits	600.00		
OTHER TECHNICAL SPECIFICATIONS (Please indicate your compliance to these requirements by checking appropriate boxes beside each line item.)				**CAN COMPLY**	**CANNOT COMPLY**	
	A. Food station must be manned by restaurant crew or personnel for Buffet Meals and AM and PM snacks should be plated. In case the end user opts for packed Meals and AM/PM Snacks, meals should be packed in properly sealed Paper Food Box / Paper Bowl and should be accompanied by disposable wooden cutleries/utensils and tissue.					
	B. Buffet Meals with two (2) viands (1 meat/fish and one vegetable), soup, dessert, and a glass of healty or natural fruit infused drinks; AM and PM snacks are preferably healthy or indigenous with glass of coconut water or natural fruit infused drinks. Portioning of meals are as follows: a. For meals : 1 cup of rice, 1 serving of vegetable, 1 serving of meat / fish b. For snacks: (per piece: 1 bowl of ginataang mais, or 1 slice of biko with camote fries or boiled banana/saba)					
	C. Number of applicable buffet set up and time of serving of meals will be coordinated by the program owner.					
	D. Inclusive of free flowing brewed coffee, cucumber lemonade or iced tea and mineral water. Coffee/tea must be served for the whole duration of the activity. *Note: creamer, sugar and the like are preferred to be in a* canister rather than in sachet to comply with green procurement.					
	E. Service Provider shall be in charge of the collection of plates/containers/ utensils.					
	F. The supplier /service provider shall ensure that all foods catered/served are sanitary and fit for human consumption. The supplier / service provider shall be held accountable for any medical issues / concerns caused by the meals and/snacks served.					
	G. Payment shall be processed upon completion of the delivery of goods specified in the approved Purchase Order.					
	NOTHING FOLLOWS					
					TOTAL	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tax Identification Number

PhilGEPS Registration No.

Canvassed by:

Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
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Email Address: baguio.city@deped.gov.ph
DepEd Tayo Baguio City https://depedpines.com