



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

October 19, 2026

REGIONAL MEMORANDUM
NO. 851.2026

**RECONSTITUTION OF THE REGIONAL FIELD TECHNICAL
ASSISTANCE TEAM (RFTAT)**

To: Asst. Regional Director
Schools Division Superintendents
CES / OIC of RO Divisions
All others concerned.

1. To further strengthen the collaboration among the different Regional Office Functional Divisions and Schools Division Offices (SDOs) in the provision of Technical Assistance (TA) this office announces the reconstitution of the Regional Field Technical Assistance Team (RFTAT) together with their roles and functions and terms of references, to wit:

CONCERNED FUNCTIONAL DIVISION/ SECTION/ UNIT	CHAIRPERSON	CO-CHAIR / MEMBERS	ROLES, FUNCTIONS/ TERMS OF REFERENCE
Office of the Regional Director	Nicolas T. Capulong PhD, CESO III - Regional Director	Ronald B. Castillo - Asst. Regional Director	Oversee the overall implementation of the RSTAP
Legal Matters	Atty. Vanessa B. Flora - Atty IV	Atty. Edward C. Magalalit, Atty Janelle S. Dogao	Coordinate with the SDO Legal Officers to address issues on the implementation of CPP in schools
Public Affairs Unit	Cyrille Gaye B. Miranda	Manilyn D. Botilas	Responsible in the advocacy to strengthen efforts to address gaps of the most challenging schools in terms of NAT result, school leavers and low turnout of SGC



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ICT Matters	Jumar B. Yago-an – Information Technology Officer I	Clinton Bugtong, Glenn Papa	Recommend the most challenged schools for the provision of ICT equipment; coordinates with SDO ICT Unit for the orientation of the proper use of ICT equipment
Administrative Matters	Maksim A. Botilas – Chief Administrative Officer	Cornelia Adaci- Dulnuan	Provide support to schools enhancing their administrative services
Personnel Matters		Maricel S. Codimdim, Dumas A. Aban, Nadia Ossic, Tomaso Pis-o	
Curriculum and Learning Management	Jennifer P. Ande – Chief Education Supervisor	Alfredo B. Lanas, Asterio C. Madalla, Benjamin M. Dio- al, Jonalyn C. Ambrona, Denia O. Tarnate, Rosemarie Yangkin, Edgar D. Vicente, Judica B. Dasco, Romulo B. Basa, Riona Copiling, Leticia B. Louang	Develop ADM learning materials; monitor and strengthen the Homeroom Guidance Program and Kaagapay Program; conduct orientation/workshop for the effective implementation of ADM
Medical/Dental Health Sanitation	Georgina C. Ducayso - Chief Education Supervisor	Raymond S. Damoslog, MD., Joanne S. Bumanghat, DMD, Diane B. Joaquin	Lead in identifying and strengthening partnership for feeding program for the most challenging schools; Guidance and Counselling and other behavioral support to learners; Conduct professional assessment of learners with disability manifestations through partnership with competent mental authorities / associations; track and monitor health data of learners
Educational Facilities		Engr. Christopher Hadsan, Margaret C. Gomeyac	Recommend priority list for provision of school facilities
Partnership and Linkages		May Claire Jimenez, Evangeline Malag, Dalton S. Teliao	Forge, sustain, strengthen, and increase partnership and linkages to help address health issues, strengthen Homeroom Guidance Program, Guidance &

			Counselling, assessment disabilities, promote and maintain mental health and well being
Finance	Cristina L. Paquit - Chief Administrative Officer	Erniely D. Godoy, Fremalyn E. Paclos, Marianne B. Wanson	Provision of TA to enhance Financial Management of schools
Policy, Planning and Research	Sasha Joseph L. Daganos - Chief Education Supervisor	Rose Melody M. Flores, Janet Ambucay, Crisanta Pantaleon	Consolidate and provide the RFTAT available data/research pertaining to the most challenged schools of CAR in terms of NAT result and School Leaver / Dropout Rate; facilitate in the conduct of research on ADM
Professional Learning and Development, Performance Management, Employees Welfare	Rosita C. Agnasi - OIC Chief Education Supervisor	Annie Rose B. Cayasen, Gardingan, Laureen B. Likigan, Ide A. Liwanen, Arnel Billy Lim	Lead in the conduct of training on ADM, identifying LWDs and mental health issues, beginning reading for newly hired teachers, teaching personnel and newly promoted school heads
Quality Assurance	Florence E. Balictan - OIC Chief Education Supervisor	Leonardo M. Aquino, Ester L. Gallotan, Paul Mariacos, Elvernice S. Fanged	Lead in the monitoring, evaluating and analysis of RAT & NAT Results and recommend as priority need for the provision of TA by the RFTAT; lead in tracking / evaluating the RSTAP effectiveness; monitor and evaluate major PAPS like SBFP, DRRM, etc.
Field Technical Assistance	Edgar H. Madlaing - Chief Education Supervisor	Marjory T. Valdez, Carl Elton P. Temporal	Lead in the conduct of Parents' Academy Convergence; lead in the coordination of RFTAT and DFTAT members for the RSTAP implementation.

2. This issuance repeals the reconstitution of RFTAT through RM No. 034 s 2024.

3. Immediate dissemination of and strict compliance with this Memorandum is directed.


NICOLAS T. CAPULONG PhD, CESO III
Regional Director 