Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

DepED DIVISION OFFICE BAGUIO CITY
RELEASED
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By:
Time: CTRL No.:

November 11, 2026

DIVISION MEMORANDUM
No. 770-2026

ADDITIONAL GUIDELINES FOR THE CONDUCT OF THE CREATE, CULTIVATE, TRABNEG! YEAR 3 ENTREPRENEURSHIP AND INNOVATION FORUM

To: Chief Education Supervisors
Public Schools District Supervisors
Education Program Supervisor
Secondary School Heads
SHS Teachers
All Others Concerned

1. Relative to the conduct of the CREATE, CULTIVATE, TRABNEG! Year 3 Entrepreneurship and Innovation Forum, all concerned are informed that the activity will be held on November 14, 2026 (8:00AM) at the 3rd Floor Conference Hall, Schools Division Office of Baguio City, Military Cut-Off, Baguio City.

2. All coaches and learners who have not yet registered are hereby requested to accomplish their registration through the official registration link, **https://tinyurl.com/TRABNEG3registration**.

3. To further strengthen the implementation and coordination of the activity, the following TWG members are identified:

TWG members	Roles and Responsibilities
Glynn Jhoy Tayaban Erwin Cabasan Shalin Francin Angcaway Jomari Ocampo Daphne Casio Mary Ann Dajucon	Provide technical and logistical support in the planning, preparation, implementation, monitoring, documentation, and completion of post-activity requirement

4. School Heads shall ensure the participation of the concerned personnel and learners and facilitate the dissemination of this Memorandum to all concerned.

5. Moreover, teachers who render services during weekends shall be granted corresponding service credits in accordance with existing Department of Education policies and issuances governing the grant of service credits to teaching personnel.

6. For inquiries, please contact CID Chief – Juliet Sannad, telephone number 619-3491.

7. Immediate dissemination of this memorandum to all concerned is desired.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

For the Office of the Schools Division Superintendent

NIEVES D. EBANIO
Adminsitrative Officer V
Officer-In-Charge

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DepED DEPARTMENT OF EDUCATION | SCHOOLS DIVISION OFFICE OF BAGUIO CITY

CREATE & CULTIVATE TRABNEG Year 3 ENTREPRENEURSHIP AND INNOVATION FORUM

BAGUIO CITY

PROGRAM

DATE: NOVEMBER 14, 2026 | **VENUE: 3rd Floor Conference Hall**

OPENING PROGRAM

	Nationalistic Song	AVP
	Prayer	AVP
	Acknowledgment of Participants	c/o Facilitator
	Welcome and Statement of Purpose	**Chief Juliet Sannad**
	Message	**SORAYA T. FACULO, PhD, CESO V** *Schools Division Superintmdent*

MAIN PROGRAM

TIME	ACTIVITY	SUGGESTED LEAD
8:00 – 8:15 AM	Registration and Opening Activities	Secretariat / SDO Baguio
8:15 – 8:30 AM	Welcome Remarks and Statement of Purpose	
8:30 – 9:00 AM	Why Entrepreneurship Matters in the 21st Century	Entrepreneurship Resource Person from DTI
9:00 – 9:30 AM	Discovering Your Passion and Turning It Into a Business / Entrepreneurship Pathways After Senior High	
9:30 – 9:45 AM	***Morning Break***	Secretariat
9:45 – 10:45 AM	How to Start a Business	Entrepreneurship Resource Person from DTI
10:46 – 12:00 NN	Digital Tools for Starting a Small Business	SIGLAT Facilitators
12:00 – 1:00 PM	***Lunch Break***	—
1:00 – 2:00 PM	Design Thinking Sprint for Young Entrepreneurs	SIGLAT Personnel / City Planning and Development Office
2:00 – 3:00 PM	**Business Model Canvas for Beginners**	SIGLAT Facilitators
3:15 – 4:15 PM	Group Workshop: Refining Business Ideas and Completing the Business Model Canvas	SIGLAT Facilitators
4:15 – 4:45 PM	Group Presentation and Feedback	Resource Persons / Panel
4:45 – 5:00 PM	Synthesis, Evaluation, and Closing Activities	SDO Baguio / CID

Fostering an Entrepreneurial and Innovative Mindset among Learners for a Future-Ready Baguio