Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

DepED DIVISION OFFICE
BAGUIO CITY
RELEASED
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By:
Time: CTRL No.:

November 23, 2026

**DIVISION MEMORANDUM**
**No.** 810-2026

**SCHOOL BASED FEEDING PROGRAM, GPP WINS, AND OTHER NUTRITION SENSITIVE PROGRAMS MIDYEAR IMPLEMENTATION REVIEW**

To: All Public Schools District Supervisors
Public Elementary School Heads
Secondary School Heads
School Health and Nutrition Personnel
Program Development Officer
Administrative Officer
Other Concerned

1. The School Based Feeding Program (SBFP) serves as a strategic intervention for learners in basic education. The conduct of the midyear review aims to assess the progress, performance and challenges of the implementation of SBFP, WINS, GPP and other nutrition sensitive programs.

2. The objective of this midyear review is to:

a. Assess the status of the implementation of the programs
b. Evaluate budget utilization
c. Share best practices and strengthen partnership among stakeholders

3. Participants of the midyear implementation review are:

In case participants are not available, please send a representative or replacement.

| Participants | No. of pax |
|---|---|
| 1. Public School District Supervisors | 10 |
| 2. Elementary and Secondary School Heads | 68 |
| 3. Bids and Awards Committee (BAC) | 5 |
| 4. Administrative Officers (School Based) | 68 |
| 5. Project Development Officers (PDO-School Based) | 13 |
| 6. Medical Officers | 4 |
| 7. Nurses | 14 |
| 8. Dentist | 3 |
| 9. Technical Assistant and Administrative Support | 3 |
| 10. TWG | 6 |

**Address:** 82 Military Cutoff Rd, Baguio, Benguet, 2600
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**Email Address.** baguio.city@deped.gov.ph
DepEd Baguio City https://depedpines.com

4. The schedule of the midyear implementation review will be on November 25 – 26, 2026 from 8:00AM to 4:00PM at the Schools Division Office Training Hall, No. 82 Military Cutt Off, Baguio City.

5. The midyear implementation review matrix in Enclosure no. 1

6. For concerns and queries, you may contact Cynthia S. Cadawan, Nurse II, at 09294501234 or email at cynthia.cadawan@deped.gov.ph

7. Immediate and wide dissemination of this memorandum is desired

**SORAYA T. FACULO PhD, CESO V**
Schools Division Superintendent

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**SCHOOL BASED FEEDING PROGRAM, GPP WINS, AND OTHER NUTRITION SENSITIVE PROGRAMS MIDYEAR IMPLEMENTATION REVIEW**
**Schools Division Office Training Hall**
**November 25 – 26, 2026**

| DATE/TIME | ACTIVITY | OBJECTIVE | RESPONSIBLE PERSON |
|---|---|---|---|
| November 25 | | | |
| 8:00 – 8:30 | Registration and Attendance of Participant | Confirm attendance | TWG |
| 8:31-8:45 | Preliminaries<br>National Anthem<br>Prayer<br>Baguio Hymn<br>Energizer<br>Roll Call | Formally open the activity | AVP/TWG |
| 8:46 – 9: 15 | Welcome Remarks | Set Expectations and align participants on Overall program Goals | NIÑO M. TIBANGAY, PhD<br>Chief, SGOD |
| | Statement of Purpose | | CYNTHIA S. CADAWAN<br>Nurse II/ SBFP Focal |
| | Message | | SAMUEL T. EGSAEN JR. , EdD<br>CESO VI<br>Assistant Schools Division Superintendent<br><br>SORAYA T. FACULO, PhD<br>CESO V<br>Schools Division Superintendent |
| 9:16 – 9:30 | Audio Visual Presentation of SBFP Implementation | Visually Showcase key accomplishment and Implementation Highlights | TWG |
| 9:31 – 9:45 | Breakout session | | |

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**GROUP A (PSDS, PRINCIPAL, SHN-Medical Officer, Dental)**

**DAY 1**

| Time | Activity | Objective | Responsible Person |
|---|---|---|---|
| 9:41– 10:00 | Introduction of the OKD 6 Flagship Program | | Dr. Arlene Awing<br>Medical Officer III<br>Medical Officer in Charge |
| 10:01 – 10:15 | Health Break | | |
| 10:16 – 10:30 | Continuation | | Dr. Arlene Awing |
| 10:31 – 11:00 | SBFP | Review roles and responsibilities | SBFP Focal |
| 11:01 – 11:30 | Adolescent Reproductive Health (ARH) | | ARH Focal |
| 11:31 – 12:00 | GPP Progress Report<br>- discussed GPP program status | Review School Garden Productivity | GPP Focal |
| 12:01 – 1:00 | Lunch Break | | |
| 1:01 – 2:00 | WINS | | WINS Focal |
| 2:01 – 2:30 | NDEP | | NDEP Focal |
| 2:31 – 3:00 | Mental Health | | Mental Health Focal |
| 3:01 – 3:15 | Health Break | | |
| 3:16 – 4:00 | Health Services<br>Medical, Dental, Nursing | | Medical, Dental, Nursing In Charge |
| 4:01 – 5:00 | Synthesis and Key Commitment | Summarize results, Issues on the different program | |

**Day 2**

| Time | Activity | Objective | Responsible Person |
|---|---|---|---|
| 8:00 – 8:30 | Registration | | |
| 8:31 – 8: 45 | Preliminaries<br>Prayer<br>Nationalistic Song<br>Energizer<br>Roll Call | | |
| 8:46 – 9:00 | Recap of day 1 | | |
| 9:01 – 10:00 | SHN Program Review (Continuation) | | In Charge |
| 10:00 10:15 | Health Break | | |
| 10:16 – 11:00 | Central Kitchen | | AGNES O. TOTAAN<br>Focal |
| 11:01 – 12:00 | SBFP Updates | | SBFP Focal |
| 12:01 – 1:00 | Lunch Break | | |
| 1:01 – 2:00 | Roles of schools in Nutrition | | LEALYN CATIYAN<br>City Nutritionist |
| 2:01 -3:00 | Programs in partnership | | MICHELLE AGBUYA<br>Sup. LEO |
| 3:01 – 3:15 | Health Break | | |
| 3:16 – 3:30 | Open forum | | |
| 3:31 – 4:00 | Closing Program | | |

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GROUP B (AO, PDO, SHN-NURSES) DAY 1

| Time | Activity | Objective | Responsible Person |
|---|---|---|---|
| 9:41– 10:00 | SBFP Progress Report<br>- Result of Monitoring Report | Assess midyear progress report | SBFP Focal/TA |
| 10:01 – 10:15 | Health Break | | |
| 10:16 – 10:30 | Continuation | | SBFP Focal/TA |
| 10:31 – 11:00 | | | |
| 11:01 – 11:30 | - Fund liquidation | | Finance |
| 11:31 – 12:00 | Question and answer – Open Forum | | |
| 12:01 – 1:00 | Lunch Break | | |
| 1:01 – 2:00<br>2:01 – 2:30<br>2:31 – 3:00 | Presentation of best practices | Sharing effective implementation models<br>- Facilitate peer learning and knowledge exchange | School Representative |
| 3:01 – 3:15 | Health Break | | |
| 3:16 – 4:00 | Continuation | | |
| 4:01 – 5:00 | Synthesis and Key Commitment | Summarize results, Issues on the different program | |

DAY 2

| | | | |
|---|---|---|---|
| 8:00 – 8:30 | Registration | | |
| 8:31 – 8: 45 | Preliminaries<br>Prayer<br>Nationalistic Song<br>Energizer<br>Roll Call | | |
| 8:46 – 9:00 | Recap of day 1 | | |
| 9:01 – 10:00 | Food safety and Hygiene Standards | Reinforce safety protocols and sanitary practices | DR. ROGER D. SINOT JR.<br>Medical Officer IV |
| 10:00 10:15 | Health Break | | |
| 10:16 – 11:00 | Updates on the Implementation of SBFP Phase 2 | | SBFP Focal |
| 11:01 – 12:00 | Cycle Menu Discussion<br>- NFP technical Specification<br>Standardize Recipe | Present basis in formulating the cycle menu<br>- Encourage assessment of cost nutrient adequacy and acceptability of cycle menu | SBFP TA's |
| 12:01 – 1:00 | Lunch Break | | |
| 1:01 – 2:00 | Workplan formulation of Cycle menu for phase 2<br>- Localizing standard recipes<br>- Drafting School work plan | Adapt standardized recipes using locally available produce<br>- Finalize actionable plan s for Phase 2 | SBFP TA's |
| 2:01 -3:00 | Presentation/sharing of output | | School representative |
| 3:01 – 3:15 | Health Break | | |
| 3:16 – 3:30 | Open Forum<br>Question and answer | | Focal |
| 3:31 – 4:00 | Closing Program | | |