Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT II
FORT DEL PILAR ELEMENTARY SCHOOL
Fort del Pilar, Baguio City

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Telephone No.: _____
eMail: _____
received by the Supplier: _____

PR No.: PR-2026-11-036
Quotation No.: Q-2026-11-034
Date: 11/20/2026
ABC: ₱59,482.62

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than **November 25, 2026; 9:00 AM.**

LUCIA P. PANGKET
BAC Chairman

REQUIREMENTS:
1. *Mayor's / Business Permit*
2. *PhilGEPS registration number or certificate*
3. *Omnibus Sworn Statement*

Note:
- *Submit RFQ together with the requirements*
- *All entries must be typewritten or legibly written*
- *Delivery period **within 5 WD days upon receipt of NTP or PO whichever is applicable***
- *Price validity shall be for a period of **30 Calendar Days***
- *Preferrably within Baguio City Suppliers*

NOTE: *Pls Indicate the brand or specs of your offering if applicable*
Pls. check applicable: *Free Deliver* ☐ Can Comply ☐ Cannot Comply

Item No.	Qty	Unit	Item Description	Bidder's Specs	Unit Price	Total Price
1.	5	pack	Photopaper, A4, 10's			
2.	8	bottle	Canon 790 BK			
3.	4	bottle	Canon 790 C			
4.	4	bottle	Canon 790 M			
5.	4	bottle	Canon 790 Y			
6.	2	bottle	Brother, Black, 108ml			
7.	1	bottle	Brother, Cyan, 48.8ml			
8.	1	bottle	Brother, Magenta, 48.8ml			
9.	1	bottle	Brother, Yellow, 48.8ml			
10.	84	pack	toilet tissue paper, 2 ply			
11.	500	pcs	manila paper			
12.	84	roll	TAPE, transparent, 24mm, 50m			
13.	30	pcs	Clear book, A4			
14.	1	box	Fastener, Metal, Non-Sharp Edges			
15.	50	box	thumb tacks			
16.	50	box	Push Pin, 100s			
17.	10	set	Marker, Flourescent, Highlighter, 4s			
18.	2	pcs	glue, all-purpose			
19.	10	pack	toilet tissue paper, 2-ply, 12's			
20.	5	roll	double sided tape, 1", tissue type, 40yrds			
21.	2	box	folder with tab, long, 100's			
22.	76	pack	trash bag, Xlarge			
23.	38	pouch	detergent powder, all purpose, 1kg			
24.	38	bottle	cleaner, toilet bowl and urinal, 1L			

Item No.	Qty	Unit	Item Description	Bidder's Specs	Unit Price	Total Price
25.	10	pcs	scented gel (glade)			
26.	10	pcs	foot rugs			
27.	5	pcs	dishwashing paste, 400gms			
28.	2	pcs	empty spray bottle, 500ml			
29.	3	bottle	fabric conditioner, 1 liter			
30.	5	pcs	rubberized plunger			
31.	1	roll	Cat6 UTP Cable, 23 awg, pure copper, indoor			
32.	1	box	RJ45 Gold Plated, 100s			
33.	10	pack	trash bag, black, XXL, 10's			
34.	2	bottle	cleaner, toilet bowl and urinals			
35.	2	can	disinfectant spray, aerosol, 400g(min)			
36.	3	bottle	dishwashing liquid, 1L			
					TOTAL	
Purpose:			*For School and Office Use (Nov-Dec. 2026 MOOE)*			

Canvassed by:

_____
Printed Name Over Signature

Signature over Printed Name

TIN

Date / Telephone No.

FORT DEL PILAR ELEMENTARY SCHOOL
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Email Address:
fortdelpilarelemschool@gmail.com