Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

DepED DIVISION OFFICE BAGUIO CITY
RELEASED
NOV 10 2026
By:
Time:

10 November 2026

OFFICE MEMORANDUM
No. 076, 2026

Provision of Technical Assistance of RO QMS Teams to SDO Baguio QMS Teams

To: All Schools Division Office Personnel
All others concerned

1. In line with the implementation of the One DepEd, One Quality Management System (QMS) in the Schools Division Office (SDO) of Baguio City, the Regional Office QMS Teams shall provide technical assistance to the SDO Baguio City QMS Teams on November 16–17, 2026, at SDO Training Hall 1, SDO Building, Military Cut-off Road, Baguio City.

2. The activity aims to capacitate the SDO QMS Teams in effectively performing their respective roles and responsibilities and implementing the prescribed QMS procedures and work instructions in accordance with the DepEd-wide QMS Manual and Procedures and Work Instructions Manual (PAWIM).

3. In this regard, all members of the SDO QMS Teams are required to participate in the said activity. The activity matrix is provided below.

4. For queries or clarifications, please contact Cliftone K. Bangse-il, QMS Secretariat

5. Immediate dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

NIEVES D. EBANIO
Administrative Officer V

Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address. baguio.city@deped.gov.ph
DepEd Baguio City https://depedpines.com

INDICATIVE ACTIVITY MATRIX

Day/Date	Activity	Person Responsible
Day 1 (Morning)	Preliminaries Prayer Welcome Remarks and Message Purpose of the Activity	 Secretariat **SORAYA T. FACULO PhD, CESO VI** Schools Division Superintendent RO QMS Team
	Specialization Training (Parallel Session) - QMR with Secretariat - IQAT - RMT - KMT - TAT - QWT	 RO QMS Teams
Day 1 (Afternoon)	Assessment of Documents, Forms/Templates, and Workplace (IQAT,RMT,KMT, QWT)	RO QMS Teams
Day 2 (Morning)	Quality Management Review Meeting Simulation	RO QMS Teams
Day 2 (Afternoon)	*Processing / Giving of Feedback	RO QMS Teams and Participants
	*End-of-Program Evaluation	Participants
	*Closing Program	PMT

Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address. baguio.city@deped.gov.ph
DepEd Baguio City https://depedpines.com