Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

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REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: October 2026
Standard Form Title: Request for Quotation

Procurement Project:	**PROCUREMENT OF MEDICINES AND MEDICAL SUPPLIES FOR THE IMPLEMENTATION OF LEARNER SUPPORT PROGRAM OF SDO BAGUIO**		
Quotation No.:	2026-11-170	**ABC:**	179,945.94
PR Number:	2026-11-228	**Date:**	11/18/2026
Requesting Unit:	**SGOD - SHN**	**Mode of Procurement:**	SMALL VALUE PROCUREMENT

Name of Bidder:	
Address :	
Telephone No.:	
Email Address:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, and submit your quotation in a sealed envelope duly signed by your representative not later than **24 NOVEMBER 2026 05:00 PM.**

Bidders may also send their bid proposal through the BAC Secretariat email address: secb073@gmail.com. Bids submitted beyond the deadline for the submission and receipt of bids shall be rejected.

SAMUEL T. EGSAEN, JR. EdD, CESO VI
BAC Chairperson
Assistant Schools Division Superintendent

TERMS AND CONDITIONS IN THE SUBMISSION OF ACCOMPLISHED REQUEST FOR QUOTATIONS:

1. Quotations in excess of the ABC will be considered DISQUALIFIED.
2. Quotations with dash (-) or zero (0) shall be deemed free of charge.
3. All entries must be typewritten/printed/long hand. All erasures must be duly countersigned by the bidder or its duly authorized representative.
4. Price validity shall be for a period of thirty (30) calendar days from the date of opening of bids.
5. **The following documents shall be attached upon bid submission. Failure to attach the required documents within the deadline for the submission and receipt of bids / quotations shall be ground for disqualification:**
    1. Mayor's/ Business Permit
    2. PhilGEPS Registration No. or Certificate of Registration
    3. Omnibus Sworn Statement, if ABC is above PhP 50, 000.00
    4. Income / Business Tax Return for ABC of PhP 500, 000.00 and above.
6. Award criterion for this project is: **Lowest Calculated and Responsive Quotation (LCRQ)**
7. For Goods, Delivery Period is within the schedule specified in the Request for Quotations.
8. Award shall be made on **ITEM BASIS.**

Item No.	Quantity	Unit	Item Description	ABC per UNIT based on PR	BID OFFER PER UNIT / UNIT PRICE	SUBTOTAL OF BID OFFER
PROCUREMENT OF MEDICINES AND MEDICAL SUPPLIES FOR THE IMPLEMENTATION OF LEARNER SUPPORT PROGRAM OF SDO BAGUIO						
1	20	Boxes	Disposable face mask 50 pcs/box	97.50		
2	70	Bottles	Alcohol 70% solution isopropyl 500ml/bottle	102.00		
3	10	Boxes	Sterile guaze 4x4 100 per box (individually packed)	387.50		
4	15	Boxes	Mefenamic acid 500 mg/cap (100 caps/box)	169.00		
5	5	Boxes	Mefenamic acid 250 mg/cap (100 caps/box)	155.00		
6	90	Boxes	Co-amoxiclav 625mg 14pcs/box	206.00		
7	5	Boxes	Paracetamol 120mg chewable tablet 500's (20 blister strips/ box)	2,500.00		

8	50	Bottles	Paracetamol 250mg/5ml syrup	24.50		
9	9	Boxes	Epirisone HCL 50mg/tab (100 tabs/box)	1,606.00		
10	15	Boxes	Loperamide 2mg/capsule, (100 tabs/box)	138.00		
11	15	Bottles	Lactulose 3.35g/5ml syrup	130.50		
12	15	Bottles	AlOH + MgOH + Simethicone antacid 1 chewable tablet (100 tabs/box)	1,051.50		
13	15	Boxes	Multivitamins+Minerals 30 vitamins and minerals including Vit. C, Vit D, Vit B complex, Iron, Zinc, Magnesium and calcium(100tabs/box)	326.00		
14	10	Boxes	Paracetamol 500mg/tab (100 tabs/box)	125.00		
15	3	Boxes	Ambroxol SR 75 mg/capsule (100 caps/box)	713.50		
16	15	Boxes	Lagundi 300mg/tab (100tabs/box)	228.50		
17	3	Boxes	Ebastine+betamethasone tablet (100tabs/box)	2,822.48		
18	5	Boxes	Domperidone 10mg/tab 100s/box	127.00		
19	10	Boxes	Oral rehydration salts, 5.575 grams per sachet, 25 sachets/box	110.00		
20	10	Boxes	Amoxicillin, 500mg (100tabs/box)	234.50		
21	15	Boxes	Cefalexin 500mg (100 tabs/box)	395.00		
22	10	Boxes	Cefalexin 250mg (100 tabs/box)	238.00		
23	61	Boxes	Paracetamol Phenylpropanolamine HCI Chlrophenamine maleate 325mg/25mg/2mg Tablets (100tabs/box)	254.00		
24	50	Bottles	Paracetamol Phenylpropanolamine HCI Chirophenamine maleate Syrup	58.50		
25	35	Boxes	Celecoxib 200mg (100caps/box)	234.00		
26	10	Boxes	Ibuprofen 200mg/soft gel capsules (100 soft gel/box)	971.00		
27	20	Bottles	Povidone Iodine 120ml/bottle	99.50		
28	3	Boxes	Hyoscine-N-Butyl bromide 10mg tablet 100 tabs/box	377.50		
29	20	Boxes	Cetirizine 10mg/tab (100tabs/box)	122.50		
30	52	Bottles	Cetirizine Hydrochloride 5mg/5ml syrup	30.00		
31	2	Boxes	Micropore 1/2 @ 24 rolls/box	1,040.00		
32	5	Bottles	Ferrous sulfate (iron) 325mg/tab 100mg tab/bottle	211.00		
33	10	Boxes	Omeprazole 40mg/cap (100 caps /box	510.50		

34	100	Pieces	Triangular bandage 40"x40"x56"	97.50		
35	5	Boxes	Latex examination gloves powder free small	315.00		
36	5	Boxes	Latex examination gloves powder free medium	315.00		
	OTHER REQUIREMENTS					
	1. Place of delivery will be at the Schools Division of Baguio City, No. 82 Military Cut Off, Baguio City.					
	2. The items shall be delivered within fifteen (15) days upon receipt of the Notice to Proceed.					
	3. Medicines to be delivered must have expiry date of at least two (2) years from the date of delivery.					
					TOTAL	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tax Identification Number

PhilGEPS Registration No.

Canvassed by:

Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address: baguio.city@deped.gov.ph
DepEd Tayo Baguio City https://depedpines.com