Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

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REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: October 2026
Standard Form Title: Request for Quotation

Procurement Project: **Procurement of Transportation Services for the School Based Feeding Program Second Tranche Implementation**
Quotation No.: **2026-11-167** **ABC:** 302,500.00
PR Number: **2026-11-225** **Date:** 11/18/2026
Requesting Unit: **SGOD-SHN** **Mode of Procurement:** SMALL VALUE PROCUREMENT

Name of Bidder:	
Address :	
Telephone No.:	
Email Address:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, and submit your quotation in a sealed envelope duly signed by your representative not later than 24 **NOVEMBER 2026 05:00 PM.**

Bidders may also send their bid proposal through the BAC Secretariat email address: secb073@gmail.com. Bids submitted beyond the deadline for the submission and receipt of bids shall be rejected.

SAMUEL T. EGSAEN, JR. EdD, CESO VI
BAC Chairperson
Assistant Schools Division Superintendent

TERMS AND CONDITIONS IN THE SUBMISSION OF ACCOMPLISHED REQUEST FOR QUOTATIONS:

1. Quotations in excess of the ABC will be considered DISQUALIFIED.
2. Quotations with dash (-) or zero (0) shall be deemed free of charge.
3. All entries must be typewritten/printed/long hand. All erasures must be duly countersigned by the bidder or its duly authorized representative.
4. Price validity shall be for a period of thirty (30) calendar days from the date of opening of bids.
5. **The following documents shall be attached upon bid submission. Failure to attach the required documents within the deadline for the submission and receipt of bids / quotations shall be ground for disqualification:**

    1. Mayor's/ Business Permit
    2. PhilGEPS Registration No. or Certificate of Registration
    3. Omnibus Sworn Statement, if ABC is above PhP 50, 000.00
    4. Income / Business Tax Return for ABC of PhP 500, 000.00 and above.

6. Award criterion for this project is: **Lowest Calculated and Responsive Quotation (LCRQ)**
7. For Goods, Delivery Period is within the schedule specified in the Request for Quotations.
8. Award shall be made on **LOT-BASIS.**

Item No.	Quantity	Unit	Item Description	ABC per UNIT based on PR	BID OFFER PER UNIT / UNIT PRICE	SUBTOTAL OF BID OFFER
PROCUREMENT OF TRANSPORTATION SERVICES FOR THE SCHOOL BASED FEEDING PROGRAM SECOND TRANCHE IMPLEMENTATION						
1	55	Units	**TRANSPORATION SERVICES (11 UTILITY VEHICLES EVERY DELIVERY SCHEDULE, 5 DELIVERY SCHEDULES)**	5,500.00		

			-Utility Vehicles with Driver and Helper. -Provides large, clean, and well ventilated cargo room for commodities. -Readily substitute driver incase regular driver opted for leave. -Readily reserve utility vehicle in case regular in use vehicle has encountered issues. -11 Utility vehicles every delivery for 5 delivery schedules. -Amenable to reschedule delivery in cases of suspension and other activities. -Route: Manuel L. Quezon Elementary School to assigned			
			OTHER REQUIREMENTS : 1. Vehicles should be ready for loading in Manuel L. Quezon Elementary School at 8:00am per delivery schedule, 2. Every vehicle should have 1 driver and 1 helper. 3. Drivers should have valid driver's license and vehicle registration. 4. Vehicles should adhere to the number coding scheme. 5.Vehicles should follow scheduled delivery dates, if there are any rescheduling of deliveries, it will be informed by the focal person. 6. The supplier shall provide a delivery receipt and charge invoice/billing statement duly acknowledged.			
					TOTAL	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tax Identification Number

PhilGEPS Registration No.

Canvassed by:

Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address: baguio.city@deped.gov.ph
DepEd Tayo Baguio City https://depedpines.com