Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: October 2026
Standard Form Title: Request for Quotation

Procurement Project:	**CATERING SERVICES WITH VENUE FOR THE DATA GATHERING FOR THE RESEARCH STUDY TITLED BRIDGING ASSESSMENT AND ACTION: TRANSLATING CRLA DATA INTO CONTEXTUALIZED LITERACY INTERVENTIONS IN DEPED - CAR**		
Quotation No.:	2026-11-174	**ABC (IN PHP):**	33,600.00
PR Number:	2026-11-233	**Date:**	11/18/2026
Requesting Unit:	CID	**Mode of Procurement:**	SMALL VALUE PROCUREMENT

Name of Bidder:	
Address :	
Telephone No.:	
Email Address:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, and submit your quotation in a sealed envelope duly signed by your representative not later than **23 NOVEMBER 2026 05:00 PM.**

Bidders may also send their bid proposal through the BAC Secretariat email address: secb073@gmail.com. Bids submitted beyond the deadline for the submission and receipt of bids shall be rejected.

SAMUEL T. EGSAEN, JR. EdD, CESO VI
BAC Chairperson
Assistant Schools Division Superintendent

TERMS AND CONDITIONS IN THE SUBMISSION OF ACCOMPLISHED REQUEST FOR QUOTATIONS:

1. Quotations in excess of the ABC will be considered DISQUALIFIED.
2. Quotations with dash (-) or zero (0) shall be deemed free of charge.
3. All entries must be typewritten/printed/long hand. All erasures must be duly countersigned by the bidder or its duly authorized representative.
4. Price validity shall be for a period of thirty (30) calendar days from the date of opening of bids.
5. **The following documents shall be attached upon bid submission. Failure to attach the required documents within the deadline for the submission and receipt of bids / quotations shall be ground for disqualification:**
    1. Mayor's/ Business Permit
    2. PhilGEPS Registration No. or Certificate of Registration
    3. Omnibus Sworn Statement, if ABC is above PhP 50, 000.00
    4. Income / Business Tax Return for ABC of PhP 500, 000.00 and above.
6. Award criterion for this project is: **Lowest Calculated and Responsive Quotation (LCRQ)**
7. For Goods, Delivery Period is within the schedule specified in the Request for Quotations.
8. Award shall be made on **LOT-BASIS.**

Item No.	Quantity	Unit	Item Description	ABC per UNIT based on PR	BID OFFER PER UNIT / UNIT PRICE	SUBTOTAL OF BID OFFER
CATERING SERVICES WITH VENUE FOR THE DATA GATHERING FOR THE RESEARCH STUDY TITLED BRIDGING ASSESSMENT AND ACTION: TRANSLATING CRLA DATA INTO CONTEXTUALIZED LITERACY INTERVENTIONS IN DEPED - CAR						
1	14	Pax	AM Snack (Day 1) pancit and 1 slice banana cake with 1 can pineapple juice (220 ml) Lunch 1 cup of rice and 2 meat menus (pork/beef and chicken), 100-150 grams each menu, fish and 1 vegetables-80-100 grams, soup and dessert PM Snack 1 slice of carrot cake with 1 can pineapple juice (220 ml)	600.00		
2	14	Pax	AM Snack (Day 2) Ginataang BiloBilo (1 big bowl serving, with its common ingredients like sweet potato, banana, sago pearls, banana, and jackfruit, at least 200-250 ml), served warm, with 1 can pineapple juice (220 ml) Lunch 1 cup of rice and 2 meat menus (pork/beef and chicken), 100-150 grams each menu, fish and 1 vegetables-80-100 grams, soup and dessert PM Snack 1 big muffin with 1 can pineapple juice (220 ml)	600.00		

3	14	Pax	AM Snack (Day 3) Malagkit and camote fries with 1 can pineapple juice (220 ml) Lunch 1 cup of rice and 2 meat menus (pork/beef and chicken), 100-150 grams each menu, fish and 1 vegetables-80-100 grams, soup and dessert PM Snack Burger sandwich (2 slices hamburger bun filled with seasoned beef patty, 1 slice cheddar cheese, with mayo and ketchup dressing, and lettuce leaf) with 1 can pineapple juice (220 ml)	600.00		
4	14	Pax	AM Snack (Day 4) Large egg mayo sandwich (2 slices loaf bread, with mashed 1 whole egg equivalent filling, mixed with mayonnaise and seasonings) with 1 can pineapple juice (220 ml) Lunch 1 cup of rice and 2 meat menus (pork/beef and chicken), 100-150 grams each menu, fish and 1 vegetables-80-100 grams, soup and dessert PM Snack Malagkit and camote fries with 1 can of pineapple juice (at least 220ml)	600.00		
			OTHER REQUIREMENTS: **Snacks** 1. Snacks shall be individually packed in appropriate, clean, food-grade, and securely sealed take-out containers or packaging, suitable for convenient distribution and consumption. 2. AM Snacks are for pick-up at 9:30 AM. 3. PM Snacks are to be distributed after lunch at the venue. **Meals** Lunch meals with venue at 12:00 pm 4. In compliance with the Green Public Procurement, no drinking liquids shall be served in any bottles, and all meals and snacks shall be served controlled buffet style using reusable dishware. So, please include in your costing the staff to assist during the activity.			
					TOTAL	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tax Identification Number

PhilGEPS Registration No.

Canvassed by:

DepED MATATAG
BAGONG PILIPINAS

Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address: baguio.city@deped.gov.ph
DepEd Tayo Baguio City https://depedpines.com