Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

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REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: October 2026
Standard Form Title: Request for Quotation

Procurement Project:	**PROCUREMENT OF ADDITIONAL SPORTS SUPPLIES, MATERIALS AND EQUIPMENT FOR THE SCHOOL SPORTS CLUB PROGRAM UNDER SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT AND DISTRIBUTION (SSEED) PROGRAM**		
Quotation No.:	2026-11-171	**ABC (IN PHP) :**	96,115.00
PR Number:	2026-11-230	**Date:**	11/18/2026
Requesting Unit:	**SGOD**	**Mode of Procurement:**	SMALL VALUE PROCUREMENT

Name of Bidder:	
Address :	
Telephone No.:	
Email Address:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, and submit your quotation in a sealed envelope duly signed by your representative not later than **23 NOVEMBER 2026 05:00 PM.**

Bidders may also send their bid proposal through the BAC Secretariat email address: secb073@gmail.com. Bids submitted beyond the deadline for the submission and receipt of bids shall be rejected.

SAMUEL T. EGSAEN, JR. EdD, CESO VI
BAC Chairperson
Assistant Schools Division Superintendent

TERMS AND CONDITIONS IN THE SUBMISSION OF ACCOMPLISHED REQUEST FOR QUOTATIONS:

1. Quotations in excess of the ABC will be considered DISQUALIFIED.
2. Quotations with dash (-) or zero (0) shall be deemed free of charge.
3. All entries must be typewritten/printed/long hand. All erasures must be duly countersigned by the bidder or its duly authorized representative.
4. Price validity shall be for a period of thirty (30) calendar days from the date of opening of bids.
5. **The following documents shall be attached upon bid submission. Failure to attach the required documents within the deadline for the submission and receipt of bids / quotations shall be ground for disqualification:**
    1. Mayor's/ Business Permit
    2. PhilGEPS Registration No. or Certificate of Registration
    3. Omnibus Sworn Statement, if ABC is above PhP 50, 000.00
    4. Income / Business Tax Return for ABC of PhP 500, 000.00 and above.
6. Award criterion for this project is: **Lowest Calculated and Responsive Quotation (LCRQ)**
7. For Goods, Delivery Period is within the schedule specified in the Request for Quotations.
8. Award shall be made on **ITEM-BASIS.**

Item No.	Quantity	Unit	Item Description	ABC per UNIT based on PR	BID OFFER PER UNIT / UNIT PRICE	SUBTOTAL OF BID OFFER
PROCUREMENT OF ADDITIONAL SPORTS SUPPLIES, MATERIALS AND EQUIPMENT FOR THE SCHOOL SPORTS CLUB PROGRAM UNDER SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT AND DISTRIBUTION (SSEED) PROGRAM						
1	7	Sets	RELAY BATON 8 pcs per set of 8 different colors Material: Aluminum alloy Diameter: 3.8 cm Hollow construction Suitable for track and field relay running	1,150.00		
2	5	Pieces	STARTING BLOCKS Made of high-quality stainless materials IAAF specification and standard Olympic model (Branded)	3,500.00		
3	1	Piece	DIGITAL STOPWATCH 100-memory capacity Digital display Lap/split timing, start/stop, reset, and recall functions	1,280.00		
4	4	Pieces	IRON SHOTPUT (GIRLS) Size:3 kg for elem lAAF Standard (Branded)	1,000.00		

5	5	Pieces	JAVELIN FOR BOYS IAAF standard (Branded) Material: Aluminum steel alloy Imported Weight: 400 grams For elementary level	1,000.00		
6	1	Piece	BASEBALL BAT Material: Aluminum alloy or durable composite material Length: 30-31 inches in length. 2 5/8 inches diameter Features: Lightweight construction, non-slip grip, durable barrel, and balanced weight distribution IBAF/PABA standard. (BRANDED)	6,000.00		
7	2	Sets	BASEBALL LEG GUARDS SET Material: Fiber with extra padding inside the kneecap for extra protection and comfort, adjustable straps; Length: 12-14 inches Features: Knee and shin protection, adjustable straps, lightweight construction, and secure fit Suitable for baseball catchers	5,000.00		
8	1	Piece	SEPAK TAKRAW BALL (GIRLS) Weight: 150g-160g Junior ISTAF standard (Branded)	985.00		
9	3	Piece	SEPAK TAKRAW BALL (BOYS) For Elementary Boys, Without cable Made of fine ordinary cord or nylon Mesh: 0.06m-0.08m, Height: 0.7m, top to bottom, Width: 6.10m, side to side, Edged along both sides of the sideline with 0.05m tape ISTAF standard (Branded)	1,000.00		
10	1	Set	ARNIS HEAD PROTECTOR Size: Medium Color: Red or Blue (2 size 2. 2 size 3). includes and impact-worthy face mask I-Amis standard (Branded)	7,000.00		
11	2	Piece	BILLIARD STICK Standard-size cue, approximately 57- 59 inches (145-150 cm) in length, with 12-13 mm leather or composite tip, straight and smooth shaft, durable hardwood/composite construction, comfortable non-slip grip (Branded)	4,500.00		
12	4	Set	BADMINTON RACKET WITH BAG Set = 2 pcs racket with carrying bag BWF approved brand (BRANDED) Standard-size racket, approximately 67-68 cm in overall length, lightweight construction weighing approximately 75-100 g, with durable frame, comfortable non-slip grip, and securely strung racket head	2,500.00		
13	50	Piece	CONE MARKERS Height: 12 inches; Color: Orange Durable and lightweight construction Suitable for training drills and field marking	150.00		
14	4	Set	RESISTANCE TUBE SET Made of durable natural rubber tubing for a smooth consistent stretch, cushioned foam handles for comfortable grip	1,150.00		
15	2	Piece	HOLLOW FOAM ROLLER Material: High-density EVA foam or equivalent Hollow-core construction Textured surface Lightweight and durable Suitable for warm-up, recovery, flexibility, and mobility exercises	400.00		
16	2	Set	AGILITY LADDER Length: 5 meters Durable flat rungs Adjustable rung spacing Includes carrying/ storage bag Suitable for agility, speed, coordination, and footwork training	700.00		

			OTHER REQUIREMENTS			
			1. Place of delivery will be at the Schools Division of Baguio City, No. 82 Military Cut Off, Baguio City.			
			2. The items shall be delivered within ten (10) days upon receipt of the Notice to Proceed.			
					TOTAL	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tax Identification Number

PhilGEPS Registration No.

Canvassed by:

Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address: baguio.city@deped.gov.ph
DepEd Tayo Baguio City https://depedpines.com