Republic of the Philippines

Department of Education

Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
DONTOGAN ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Supplier:_____
Address:_____
Telephone No.:_____
e-Mail: _____
TIN:_____

Requesting Unit: Dontogan Elementary School
PR No.: 2026-11-036
Quotation No.: 2026-11-036
Date: November 11, 2026
ABC: Php 55,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 13, 2026.

LEEANN C. NEAD
Chairperson, Bids and Awards Committee

REQUIREMENTS:
1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:
- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within the scheduled dates & time.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	30	Pack	FLASH CARDS, Upper- & lower-case English alphabets and pictures, big (6.5" x 7"), 24 pcs per pack		
2	30	Pack	FLASH CARDS, Numbers and pictures, double-sided, big (6.5" x 7"), 37 pcs per pack		
3	15	Pack	FLASH CARDS, Alphabet and numbers sign language, big (6.5" x 7")		
4	20	Piece	RULER, stainless steel, 100cm		
5	20	Set	SCRABBLE BOARD GAME		
6	20	Set	DAMATH BOARD GAME, wooden		
7	20	Set	BOGGLE with 5 x 5 grid and 25-letter cubes		
8	20	Set	ABACUS CALCULATION TOOL, wooden		
Purpose: Procurement of supplies and materials for the improvement of learners' performance in literacy & numeracy (SIIF for FY 2026)					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
Signature over Printed Name

_____
TIN

_____
Tel. No. / Date

Canvassed by:

Address: Purok 2, Km. 6, Sto. Tomas Rd., Brgy. Dontogan, Baguio City
Telephone Number: (074) 422-5095
E-mail Address: dontoganes@gmail.com / 136384@deped.gov.ph
DepEd Tayo Dontogan ES

Address: Purok 2, Km. 6, Sto. Tomas Rd., Brgy. Dontogan, Baguio City
Telephone Number: (074) 422-5095
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